



DAILY REMINDERS

BOARD RESPONSIBILITY

1. The Board is committed to providing a safe and efficient student transportation system for all eligible pupils attending the school which the Board has directed the student to attend.
2. The Board shall provide inservice to the bus drivers related to the management and discipline of students who ride the buses.

BUS DRIVER RESPONSIBILITY

1. The driver is in full charge of the bus, and his/her directions must be obeyed.
2. The driver will maintain as closely as possible a time schedule for pick-ups, drop-offs and arrivals at school.
3. In the event of student misconduct on the bus, the driver will inform the parent of the misconduct, to be followed with a written report to the principal of the school concerned.
4. The driver has the responsibility in the morning to suspend the operation of his/her route due to inclement weather, and will notify the Transportation Supervisor and all families on the route. The Transportation Supervisor will then notify all schools affected by the suspension of operation. Bus routes suspended in the morning will remain suspended for the entire day. Students who are driven to schools by parents must be picked up by parents.

PARENT RESPONSIBILITY

4. Ensure children are at the bus pick-up point 5 minutes before the bus arrives.
5. Provide the necessary protection for children when going to and from the bus stop.
6. Accept responsibility for the proper conduct of children prior to boarding a bus and after discharge.
7. Make certain that children are properly dressed in case of emergency during cold or wet weather.
8. Accept responsibility for any damage to a bus by children.
9. Encourage children to obey all traffic rules and school bus regulations.
10. Ensure that items restricted for safety reasons are not transported on the bus. Items such as skis, hockey sticks, skateboards and some band equipment are restricted. These items will only be transported if they are fully encased in a carry bag and can be stored under the seat without impeding traffic in the aisle.

1. Provide the driver with written directions if the child is to be de-bused at a location other than where he/she usually gets off the bus. In such cases, the bus driver will not proceed until it is determined that the child has safely entered the residence.
2. Make a reasonable effort to understand and cooperate with those responsible for pupil transportation.
3. Notify the bus driver if a morning or afternoon pick-up is not to be made so the driver is not looking for the student.

STUDENT RESPONSIBILITY

1. Students are expected to be at the road at their designated stop prior to the arrival of the bus.
2. Students shall stay off the travelled roadway at all times while waiting for the bus.
3. Upon discharging, students living on the opposite side of the road should cross only in front of the bus and at least 15 feet ahead. Crossing should be made when safe to do so and under the guidance of the driver.
4. Students should be seated promptly in their regular seat.
5. Noise on the bus should be kept to a minimum. Students may talk quietly to the person beside them. Loud noises, shouting, etc., are dangerously distracting to the driver.
6. The driver should be informed when absence from school is expected.

BUS RULES

1. The bus driver is in charge at all times. You must listen and follow instructions.
2. Students must remain seated at all times while the bus is in motion.
3. Pupils must not extend any part of their body out of the windows.
4. Aisles must be kept clear.
5. The use of foul language is prohibited on the bus.
6. Alcohol, tobacco products, drugs and combustible materials are strictly prohibited.
7. No littering.

Pupils violating these rules may be reported to the school principal and may be suspended from riding the bus until assurance is received from the parents/ guardians and the student that these rules will be observed.

ROUTE NUMBER: _____

DRIVER'S NAME: _____

DRIVER'S PHONE NO.: _____

PICK-UP TIME: _____(estimated)

PALLISER REGIONAL SCHOOLS

Phone: (403) 328-4111 or 1-877-667-1234 (toll-free)

SAFETY IS EVERYONE'S RESPONSIBILITY!