

## VC Etiquette

- Leave your microphone on mute until you wish to speak. Since we are all only observers, the only time you will need to speak is during the role call. If they recognize your school at the role call (during lunch hour) and you are in the room please turn your mic on and say “Howdy”.
- Identify yourself when you speak.
- Make eye contact and look directly at the camera.

**Use your MUTE button  
when you enter the room  
please.**



Directory. Use this to  
find intended caller.  
Then CALL