



Palliser Regional Schools

Palliser Centre

#101, 3305 - 18 Avenue North, Lethbridge, AB T1H 5S1

Phone: 403-328-4111 Toll-free: 877-667-1234

Fax: 403-380-6890 www.pallisersd.ab.ca

Request for Proposals

RFP-PAL0317A Ombudsperson Search

Palliser Regional School Division No. 26 is seeking the services of an Ombudsperson. The Ombudsperson will act independently, reporting directly to the Board of Trustees and will have authority to handle internal and external stakeholder complaints. The Ombudsperson will investigate and resolve complaints, where possible, and make recommendations to the Palliser Regional Schools Board of Trustees for action, as appropriate.

In addition, the Ombudsperson will report findings to the Board of Trustees and will have the authority to investigate allegations of retaliation for complaint filing.

The role of the Ombudsperson is not to take away authority from already established legal and contractual avenues for complaint resolution.

The role of the Ombudsperson will be evaluated at the end of one year to assess its value on an ongoing basis. The position is to be a contract position. Terms for the position will be negotiated with the successful applicant.

Interested persons should submit a proposal for Ombudsperson services addressed to the Chair of the Board of Trustees at the address listed below by 2:00 PM MDT, Tuesday, April 11, 2017:

**Palliser Central Office
Suite 101, 3305 – 18 Avenue North
Lethbridge, AB
T1H 5S1**

Attention: Robert Strauss, Chairperson, Board of Trustees

Proposals should indicate the approach to be used; an up-to-date resume; and fee structure. Prior to a final decision being made, references, a presentation outlining services and an interview with the Board of Trustees may be required.

Proposal inquiries can be directed to Dr. Garry Andrews, Acting Superintendent, Palliser Regional Schools at:

garry.andrews@pallisersd.ab.ca or toll-free at: 1-877-667-1234

We thank all those that apply, but only those candidates shortlisted for an interview will be contacted.