



## Community Use of Schools Application for Use

<b>School Requested:</b>				
Facilities Requested:	<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Classroom	<input type="checkbox"/> Other:	
Type of Activity:	No. of Participants:			
Additional Requirements (i.e., volleyball nets, exercise mats, etc.):				
Continuing Use:	Day of Week:	Time Start:	Finish:	
	First Date Requested:	Last Date:		
	Exclude:			
Single or Irregular Use:	Specify each Date and Time Requested below:			
	Date	Time	Date	Time
<b>Group Name:</b>				
Group Address:				
Representative Name:				
Phone:	Day	Evening	Cell	

### CONDITIONS OF USE:

The use of school facilities by local community groups is provided through Palliser Regional Schools. Your cooperation is requested in observing the following regulations:

1. Applications for use of school facilities must be made in writing to the Principal no less than 14 days before the date requested.
2. Groups using school facilities are responsible for the conduct of all members of the group.
3. Community groups will be allowed to use only those facilities indicated on the application form and only during the times designated.
4. School equipment may be used only if indicated on the approved application form.
5. A Palliser Employee or Caretaker will be on duty to open and lock the school at the prescribed times.
6. Groups using school facilities will be responsible for any damages.
7. All School facilities enforce a two-shoe policy with their students. For community use this policy is particularly important. Only clean, non-marking, soft-soled shoes are to be worn in the gymnasium.



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### SCHOOL USE FEES

Registered Groups (Non-Profit Leisure & Recreation)	Instructional Day	Non-Instructional Day
Community non-profit, Religious organizations and educational institutions. Other non-profit groups and private individuals/groups.		
Classroom:	\$15/hr./room	\$25/hr./room
Gymnasium:	\$20/hr./room	\$40/hr./room
Custodial/security/cleaning costs (outside of normal custodial hours)	\$35/hour	\$35/hour
Game standards and nets	\$20/event	\$20/event
Physical Education floor mats	\$20/event	\$40/event
Chairs (if available)	\$35/event	\$35/event
Other: (e.g. tables) (if available)	Principal to determine.	Principal to determine.
P. A. System (if available)		\$40/event
For profit groups:	Only if approved	Only if approved

GST will be added to all applicable fees.

***By signing this agreement, the undersigned hereby acknowledges/accepts responsibility for any damages in excess of the damage deposit.***

Applicant Signature

Date

Principal	School Use
Date Received:	Date Received:
Fee Levied and Collected:	Principal Signature:
Damage Deposit Collected: <input type="checkbox"/> \$100.00 (for regular use). <input type="checkbox"/> \$500.00 (for requests to consume alcohol on premises. Requests must be approved by Palliser Steering Committee) Insurance Costs Collected: <input type="checkbox"/> \$155.00 (Insurance Costs for requests to consume alcohol on premises 1 – 100 participants). <input type="checkbox"/> \$190.00 (Insurance Costs for requests to consume alcohol on premises for 101 – 500 participants). <input type="checkbox"/> \$_____ (Insurance Costs for high risk activities) (amount to be determined).	Special Conditions or Dates Not Available:
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature:	

Copies to: Applicant, Caretaker, School