

The Palliser School Division

Palliser Centre

#101, 3305 - 18 Avenue North, Lethbridge, AB T1H 5S1

Phone: 403-328-4111 Toll-free: 877-667-1234

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STUDENT TRANSPORTATION BOARD OF TRUSTEES

DRAFT BOARD POLICY #19	
POLICY TITLE	Student Transportation
POLICY HOLDER	Board of Trustees Palliser Regional Schools
ORIGINAL DATE	July 2017
REVIEW DATE	June 2019
REVISED DATE	
NEXT REVIEW	

Policy Statement:

The Board supports a division-owned and operated Student Transportation Department that operates and maintains a transportation system in a safe, economical and efficient manner, and in accordance with any provincial acts and regulations, and Board policies and division administrative procedures as they apply to student transportation.

The Board may provide enhanced transportation services to those students who are ineligible for busing according to Alberta Education's transportation guidelines.

Board Action:

1. Student Transportation Eligibility

1. Transportation will be provided for eligible students to the school that the student has been designated or directed to attend.
2. Eligibility for transportation will be determined on the basis of Early Childhood Services to Grade 12 students who have:
 1. Parents/guardians who reside 2.4 kilometres or more from the school they have been designated to attend, or have been directed to attend by the Superintendent or designate; and/or
 2. Chosen to attend programs for which transportation is funded under Alberta Education's transportation guidelines.
3. For students attending Low German Speaking Mennonite programs, the school to which they are designated to access that program shall be used for purposes of determining eligibility.
4. Students directed to special needs programming whose parents/guardians reside 2.4 kilometres or more from the school they have been designated to attend shall be eligible for transportation. The Board may provide transportation for ineligible special needs students where deemed necessary by the Superintendent or designate.



5. Eligibility for transportation is extended to those ineligible students who would otherwise have to:
 1. Cross an uncontrolled railroad track;
 2. Cross a primary highway with posted speeds of 80 km/hr or higher;
 3. Cross a road with posted speeds of 80 km/hr or higher without standard traffic light protection; and/or
 4. Walk along a road with posted speeds of 60 km/hr or higher, without the benefit of sidewalks.
6. Temporary eligibility may be granted at the discretion of the Superintendent or designate in new subdivisions until sidewalks or permanent streets are completed.

2. Enhanced Student Transportation Services

1. Payride Busing
 1. Payride busing services may be made available to students who are ineligible for busing under Alberta Education's transportation guidelines
 2. Payride busing is a service provided on a yellow school bus at a fee for students who reside less than 2.4 kilometres from their designated school.
 3. Payride busing services may be available to students whose parents/guardians reside less than 2.4 kilometres away from their designated school providing parents/guardians have paid a fee for service.
 4. Payride busing services shall be limited to space available on existing school buses, and will be offered on a first come first serve basis, with preference given to students presently receiving payride service.
 5. Payride busing service shall be for ten (10) months, commencing the first instructional day in the school year, ending the last instructional day in June.
 6. Students previously accommodated will continue to be accommodated unless circumstances change and they are otherwise notified.
2. Choice Busing
 1. Students who choose to attend a school/program other than their designated school/program assume responsibility for their transportation. Choice busing services may be made available at a fee to parents/guardians.
 2. Choice busing is a service provided on a yellow school bus at a fee for students who reside greater than 2.4 kilometres from their designated school and school of choice.
 3. Choice busing services may be made available to students providing:
 1. There is space available on the bus.
 2. That students get to the nearest bus stop identified by the Palliser Transportation Supervisor.
 3. Parents/guardians have paid a fee for service as per the attached fee schedule.



3. Choice/Payride Busing

1. Choice/Payride busing services may be made available to students who are ineligible for busing under Alberta Education's transportation guidelines and who choose to attend a non-designated school.
2. Choice/Payride busing is a service provided on a yellow school bus at a fee for students who reside less than 2.4 kilometres from either the designated school or school of choice.
3. Choice/Payride busing services may be made available to students providing:
 1. There is space available on the bus.
 2. That students get to the nearest bus stop identified by the Palliser Transportation Supervisor.
 3. Parents/guardians have paid a fee for service.

4. Supplemental Busing

1. Supplemental busing services may be made available at a fee for students who are accessing an additional bus to/from an alternate address providing:
 1. There is space available on the bus.
 2. There is no significant diversion from regular routing that would impact cost effectiveness or ride time.
 3. Parents/guardians have paid a fee for service.

3. **Provision of Transportation Services**

1. Transportation Services will normally be provided by contract. The Board's representative for the purposes of administration of agreements shall be the Superintendent or designate.
2. The Superintendent or designate may make other busing agreements where it is feasible and fiscally responsible and inform the Board.

4. **Transportation Fees**

1. Transportation fees will not be charged to eligible students.
2. Fee payment options shall be made available for transportation fees.
3. A fee waiver process shall be in place for Payride transportation fees to the designated school.
4. Student transportation fees shall be reviewed and approved annually by the Board.

Scope and Limitations of Superintendent:

The Superintendent is responsible for the implementation of this policy and will as required present revisions and updates to the Board.

Information and Monitoring Requirements:

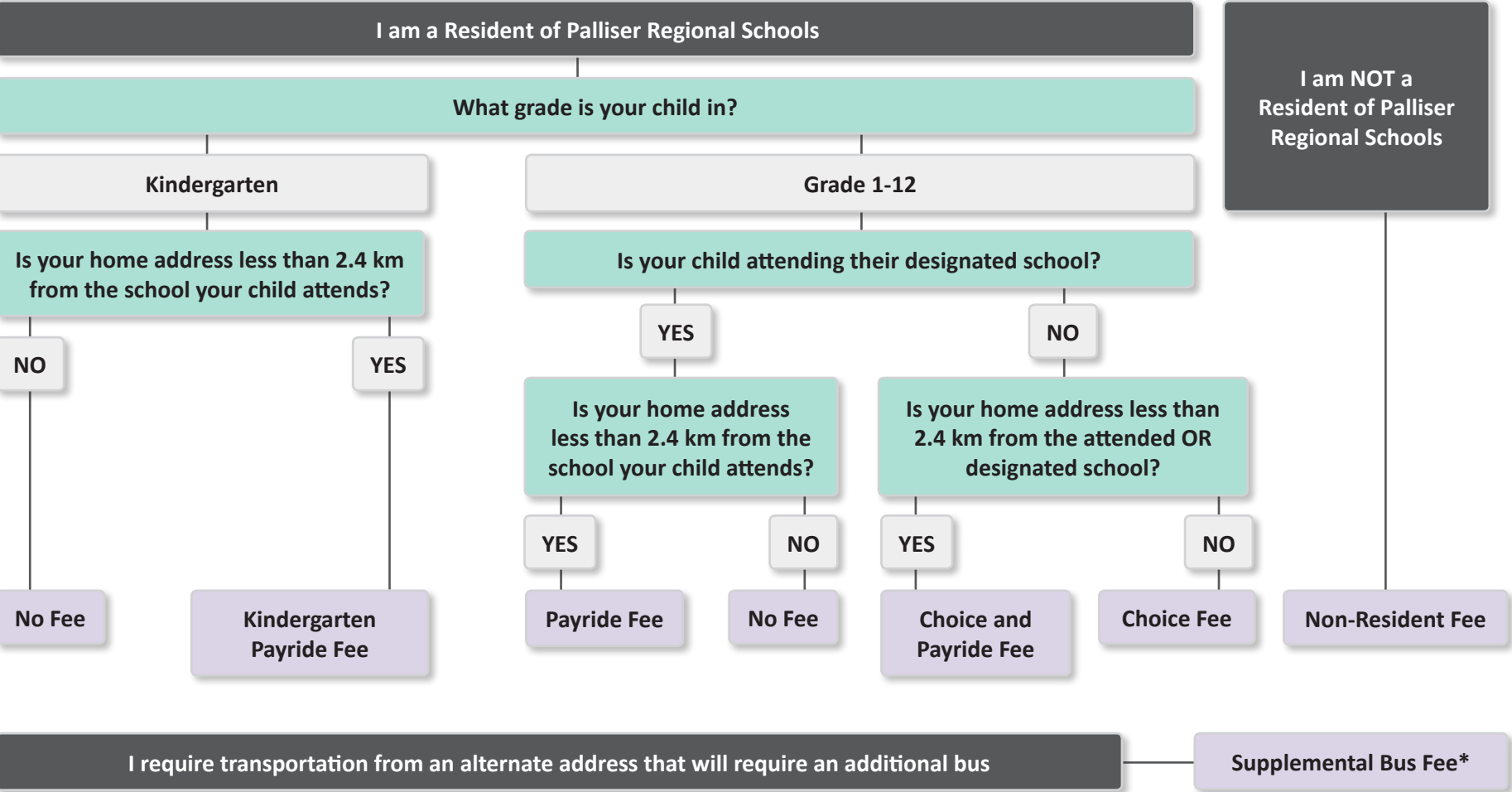
This policy will be reviewed by the Board on an annually basis.

[Sections 7, 11, 53, 59, 59.1, 222, Education Act, 2012, Chapter E-0.3 as of July 18, 2019](#)

[School Transportation Regulation](#)

[Traffic Safety Act](#)

Student Transportation Fees 2019-2020



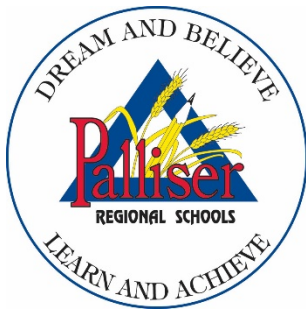
Family Rate

If multiple children in your family are using transportation and the fees are greater than \$945, you qualify for the family rate. Contact Student Transportation to have your fees adjusted.

*Supplemental bus fee not eligible for the family rate discount.

Calculating Home-to-School Distance

Home-to-School Distance is calculated using a combination of roadways and walkways—it may not always match the driven distance of your family car. To determine the distance from your home to the school your child is designated to Contact Student Transportation.



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TRANSPORTATION FEE SCHEDULE 2019-20

DESCRIPTION

Payride Students who attend their designated school and reside less than 2.4 km from their designated school.	\$414.50
Choice Students who attend a non-designated school and reside greater than 2.39 km from both their designated and non-designated school.	\$462.00
Choice Payride Students who attend a non-designated school and reside less than 2.4 km from either their designated or non-designated school.	\$876.50
Kindergarten Payride Busing for Kindergarten Students who reside less than 2.4 km away from their attended school.	\$207.25
Non Resident A student (including Kindergarten) who does not reside within the boundaries of Palliser Regional Schools.	\$876.50
Family Rate Applicable to families exceeding \$945.00 in fees (*Note: Supplemental Bus fee not eligible for family rate discount).	\$945.00
Per student fee to access an additional bus to/from an alternate address. (*Note: fee not eligible for family rate discount).	\$125.00
Replacement Bus Pass	\$20.00
Administration Fee - Payment Plan	\$25.00
Administration Fee - Refunds	\$25.00

*Together we will ensure learning success for all students
to develop their unique potential as caring citizens in a changing world.*

Student Transportation Refund Statement

Refunds will not be issued for cancellations or changes in circumstances after September 30 with the exception of:

Students who leave the Division prior to the end of the school year shall be refunded a prorated portion of their transportation fee.

Students who move outside 2.4 km shall be refunded a prorated portion of their transportation fee.

***Refunds will only be processed after the bus pass has been returned to the Student Transportation office. An administrative fee will apply to all refunds.**

Refund Process

For Transportation Fees, refunds and credits on accounts will be applied in the following order:

- Payment of outstanding fees
- Left on account for future fees
- Transferred to sibling fees, on request
- Refunded to payor