



**PALLISER BOARD OF TRUSTEES REGULAR MEETING  
MINUTES - BT20220510**

**DATE: May 10, 2022  
11:00 a.m. - Palliser Meeting Room C**

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**Trustees in Attendance:** Lorelei Bexte, Board Chair  
Tony Montana, Trustee  
Mike Oliver, Trustee  
Sharon Rutledge, Trustee  
Louise Schmidt, Trustees

**Trustees in Attendance  
(Virtually):** Debbie Laturus, Board Vice-Chair

**Staff in Attendance:** Dave Driscoll, Superintendent  
Tom Hamer, Deputy Superintendent  
Audrey Kluin, Associate Superintendent  
Dexter Durfey, Secretary-Treasurer

**Recording:** Michelle Taylor

**1. CALL TO ORDER**

Chair Lorelei Bexte called the meeting to order at 11:16 a.m.

**2. ADOPTION OF CONSENT AGENDA**

**Resolution # BT20220510 - 01**

**Moved by: Tony Montana**

That the agenda for the May 10, 2022, meeting be approved as presented.

**CARRIED.**

**3. MOVE TO *IN-CAMERA***

**Resolution # BT20220510 - 02**

**Moved by: Sharon Rutledge**

That the meeting move *in-camera*, at 11:18 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED.**

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_

**MOVE OUT OF *IN-CAMERA***

**Resolution # BT20220510 - 03**

**Moved by: Louise Schmidt**

That the meeting move out of *in-camera* at 12:16 p.m.

**CARRIED**

**4. MOTIONS ARISING FROM *IN-CAMERA***

There were no motions arising from *in-camera*.

**5. ADOPTION OF BOARD MEETING MINUTES**

**Resolution # BT20220510 - 04**

**Moved by: Tony Montana**

That the minutes of the April 11, 2022, Special Meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**Resolution # BT20220510 - 05**

**Moved by: Sharon Rutledge**

That the minutes of the April 12, 2022, meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**Resolution # BT20220510 - 06**

**Moved by: Mike Oliver**

That the minutes of the April 26, 2022, Special Meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**6. PRESENTATIONS**

**6.1. English as a Second Language (ESL) Accountability Report**

Dr. Adam Browning presented the 2021-2022 ESL Accountability Report, providing updates for the 2021-2022 School Year. Highlights of the report include:

- There are currently 3,370 identified English Language Learners (ELLs) enrolled in Palliser schools. This is an increase of 78 students from 2020-2021.
- Currently, there are 2328 ELL students in Calgary area schools, 578 ELL students in Lethbridge area schools, 111 ELL students in Vulcan Area schools, and 331 ELL students in colony schools. There has been an overall increase in ELL students throughout the division. There has been an increase in ELL students who are Canadian born.
- An early literacy and language assessment to support Alberta ESL Benchmark assessments for students in early learning and kindergarten was implemented. Benchmarks guide the level of support required.
- The 2022-2023 Key Actions were presented:

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_

- Continued focus on key areas of literacy and language: oral language and vocabulary, content area literacy, and balanced literacy.
- Support for collaborative professional development opportunities amongst schools with professional development based shared goals and instructional programs. This will include preparation for teachers to focus on expected changes to the Alberta ESL Benchmarks.
- Development of additional literacy and language assessments for students in division 1 and 2 and a division-wide writing assessment in conjunction with our ELL and Literacy teams.
- Palliser has coordinated professional learning opportunities in conjunction with other school divisions for the two provincial consortia (SAPDC and CRC) specific to English language learning. Professional development is routinely offered on using the Alberta ESL Benchmarks as a formative assessment tool, sheltered content-area instruction to support language acquisitions in subjects, and oral language development. With the expectation from Alberta Education that all ELL students require assessment linked to the Alberta ESL Benchmarks, schools have been supported to ensure the assessment requirements are met.
- This Spring, training was offered to Kindergarten and some early learning teachers across the division on administering the Palliser ELL Assessment and how to support early language development.
- Professional development for staff specific to the diverse groups of learners we support continues to be offered with an extended focus on literacy and language for ELLs to support more academic uses of English across subjects.
- Throughout the year, professional learning opportunities were planned directly with administrators and learning support teachers on the North and South ELL teams to support schools and teachers working together on collaborative goals and inter school visits.
- Plans continue for ongoing collaborative opportunities for professional learning at the division level and between schools to better our professional learning opportunities.
- Palliser is implementing new early literacy assessments and interventions, and is creating a Palliser Literacy Assessment Framework that outlines recommended use of these assessments.
- ELL Locally Developed Courses are offered as stand alone courses or in an integrated setting. This is helping to ensure students receive credits while obtaining the level of English proficiency necessary for High School courses.
- Engagement with multiple agencies continues to support newcomer families and professional development to support diversity. Palliser utilizes services through Lethbridge Family Services and Calgary Catholic

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_

Immigration Society to support newcomer families, and members of our ELL team liaise with both of these groups. Plans to initiate other ELL focused opportunities with the County of Lethbridge and Lethbridge Public library that we offered prior to the pandemic continue.

Dr. Browning was thanked for his report and for his support of the English Language Learners in the Division.

**Resolution #BT20220510 - 07**

**Moved by: Louise Schmidt**

That the ESL Accountability report is received as information.

**CARRIED**

**6.2. 2022-2023 School Year Budget**

**Resolution #BT20220510 - 08**

**Moved by: Tony Montana**

That the Board table the decision to approve the budget and direct Administration to revise the budget to include new information that has been received. A special meeting of the Board will be called to review the revised budget.

**CARRIED**

**6.3. Palliser School Division Assurance Framework 2021-2025, Year Two**

The Palliser School Division Four Year Plan 2021-2025, Year Two was shared with the Board. The Education Plan is a summary of the goals and objectives for the division. This year's report aligns with the Alberta Education Assurance Framework.

**Resolution #BT20220510 - 09**

**Moved by: Mike Oliver**

That the Board approve the Palliser School Division Assurance Framework 2021-2025, Year Two as presented.

**CARRIED**

**7. INFORMATION ITEMS**

**7.1. \*SUPERINTENDENT'S REPORT**

Attached to the agenda was the Superintendent's monthly activities report.

**7.2. \*SECRETARY-TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

**7.3. \*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached to the agenda was the Associate Superintendent's monthly activities report.

**7.4. \*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached to the agenda was the Deputy Superintendent's monthly activities report.

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_

7.5. **\*TRUSTEE REPORTS**

Attached to the agenda were the Trustees' monthly activities reports.

7.6. **\*SCHOOL FIELD TRIP REPORT**

Below is the list of international or out-of-province trips that schools are participating in:

School	Destination	Dates
Calgary Christian Secondary	West Coast Trail, BC	June 1-10, 2022
Trinity Christian School	Victoria, BC	May 15-20, 2022
Trinity Christian School	Kelowna, BC	May 15-20, 2022

8. **ACTION/DISCUSSION ITEMS**

8.1. **Re-evaluation of Travel Advisory**

At the August 24, 2021, Board of Trustees meeting, Resolution #BT20210824-07 was passed that cancelled or postponed until further notice all international trips sponsored or undertaken by any school entity under the Palliser School Division. The Canadian Government has now updated its travel health notice to a level 2 advisory.

**Resolution #BT20220510 - 10**

**Moved by: Louise Schmidt**

That the Board rescind Resolution #BT20210824-07 given the Canadian Government has updated its travel health notice to a level 2 advisory and that we revert back to following AP 260: Student Off-Site Activities, Field Trips, Excursions and Tours.

**CARRIED**

8.2. **Alberta School Board Association (ASBA) Resolutions - Mike**

At the Zone 6 ASBA meeting on May 18, 2022, the Palliser Board of Trustees representative will be voting on proposed resolutions on three topics; funding for learning loss, charter schools and full-day kindergarten. The Zone 6 decisions will go forward to the ASBA Spring General Meeting in early June. The Board discussed these proposed resolutions and directed Trustee Mike Oliver on the voice of the Board which he will bring forward at the Zone 6 vote with respect to each of these resolutions.

8.3. **Coaldale School Update**

Dexter Durfey, Secretary-Treasurer provided an update on the Coaldale High School and Recreation Centre. Highlights of this update include:

- Ward Brothers provides a regular update and Palliser posts on website
- Currently the steel is going up; construction is on schedule. The planned school opening date is September 2024.

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_

- Open Houses hosted by the architects are planned for May 24, 2022 at R.I. Baker School from 4:00-5:30 p.m. for school staff and from 6:00-7:30 p.m. is a presentation for the public. On May 25, 2022, there is a second open house at Kate Andrews High School from 4:00-5:30 p.m. for staff and 6:00-7:30 for the public.

**8.4. Staff BBQ June 14, 2022 (South)**

Dave Driscoll, Superintendent, provided an update on the Palliser Staff Appreciation BBQ, sponsored by the ATA Local and the Board of Trustees, which will take place at Rotary Park in Lethbridge on June 14, 2022, at 4:30 p.m. All Palliser staff are invited to attend. Staff will receive an invitation this week.

**8.5 Presentation**

The Board Chair presented Vice Chair, Debbie Laturnus, with a long service award from the ASBA. Debbie has served for two terms.

The Board Chair recognized and thanked Michelle Taylor for her support of the Board during the recent weeks.

**MOVE TO *IN-CAMERA***

**Resolution # BT20220510 - 11**

**Moved by: Louise Schmidt**

That the meeting move *in-camera*, at 2:31 p.m. pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED.**

**MOVE OUT OF *IN-CAMERA***

**Resolution # BT20220510 - 12**

**Moved by: Tony Montana**

That the meeting move out of *in-camera* at 4:40 p.m.

**CARRIED**

**9. ADJOURNMENT**

Being no further business before the Board, the Chair adjourned the meeting at 4:40 p.m.

Chairperson: \_\_\_\_\_ Secretary Treasurer: \_\_\_\_\_