

# AGENDA

## BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION REGULAR MEETING BT20220823

**DATE: August 23, 2022**  
**11:00 a.m - Palliser Meeting Room C**

---

**1. CALL TO ORDER**

**2. ADOPTION OF CONSENT AGENDA**

\*Items in the Information Section may be moved to Action upon request.

**3. MOVE TO IN-CAMERA (11:00 A.M. - 12:00 P.M.)**

**4. MOTIONS ARISING FROM IN-CAMERA**

**5. ADOPTION OF BOARD MEETING MINUTES**

5.1. [Minutes from the June 14, 2022, Meeting of the Board of Trustees of the Palliser School Division](#)

5.2. [Minutes from the July 19, 2022, Special Meeting of the Board of Trustees of The Palliser School Division](#)

**6. PRESENTATIONS**

6.1. Introduction of Area Director, Mike Thiesen, North Region

6.2. Introduction of Area Director, Jackie Kark, South Region

**7. INFORMATION ITEMS**

**7.1. \*SUPERINTENDENT'S REPORT**

[Attached as information is the Superintendent's monthly activities report.](#)

**7.2. \*SECRETARY-TREASURER'S REPORT**

[Attached as information is the Secretary Treasurer's monthly activities report.](#)

**7.3. \*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

[Attached as information is the Associate Superintendent's monthly activities report.](#)

**7.4. \*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

[Attached as information is the Deputy Superintendent's monthly activities report.](#)

**7.5. \*TRUSTEE REPORTS**

Attached as information are the Trustees' monthly activities report.

7.5.1. [Tony Montana](#)

7.5.2. [Mike Oliver](#)

7.5.3. [Lorelei Bexte](#)

7.6. **\*SCHOOL FIELD TRIP REPORT**

Below is the list of international or out-of-province trips that schools are participating in:

| School | Destination | Dates |
|--------|-------------|-------|
|        |             |       |

7.7. **\*POLICY RENUMBERING**

The Board has reviewed all the policies in the past two years which resulted in the amalgamation of policies and some policies being converted to administrative procedures. To create a logical numbering system, the Board recommended at the March 1, 2022, Regular Meeting of the Board that the policies be renumbered. [The list of policies in the new numbering sequence](#) is provided as information.

7.8. **\* POLICY 8 - Appeals and Hearings Regarding Student Matters**

The revised version of [Policy 8 - Appeals and Hearings Regarding Student Matters](#) is provided as information for the Board. Upon review of practice, language was added that clarified our practice. Pending review by the Board, this policy will be updated on the division website following this Board meeting.

7.9. **\*POLICY 4 - Trustee Code of Conduct**

Based on the Policy Meeting of June 14, 2022, [Policy 4 - Trustee Code of Conduct](#) and [Policy 4 Appendix - Trustee Code of Conduct Sanctions](#) were reviewed by the Board and is being made available for stakeholders' information following this meeting until the September regular meeting of the Board at which time they will come back to the Board for acceptance.

7.10. **\*POLICY 10 - Safe, Caring and Respectful Learning and Working Environment**

Based on the Policy Meeting of June 14, 2022, [Policy 10 - Safe, Caring and Respectful Learning and Working Environment](#) was reviewed by the Board and is being made available for stakeholders' information following this meeting until the September regular meeting of the Board at which time it will come back to the Board for acceptance.

7.11. **\*POLICY 14 - Policy Making**

Based on the Policy Meeting of June 14, 2022, [Policy 14 - Policy Making](#) was reviewed by the Board and is being made available for stakeholders' information following this meeting until the September regular meeting of the Board at which time it will come back to the Board for acceptance.

- 7.12. **\*ADMINISTRATIVE PROCEDURE 270: LEARNING COMMONS**  
[Administrative Procedure 270](#) has been revised to reflect changes in legislation and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.
- 7.13. **\*ADMINISTRATIVE PROCEDURE 403: EMPLOYEE RESIGNATIONS**  
[Administrative Procedure 403](#) has been revised and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.
- 7.14. **\*ADMINISTRATIVE PROCEDURE 403.5: TRANSITION TO RETIREMENT PROGRAM (TRP)**  
[Administrative Procedure 403.5](#) has been revised and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.

## 8. ACTION/DISCUSSION ITEMS

- 8.1. [Locally Developed Courses for Approval](#)
- 8.2. [Policy Review: Policy 7 - Committees of the Board](#)
- 8.3. [Value Scoping Report for Coalhurst Schools](#)
- 8.4. [Staff Salary Increases](#)
- 8.5. [Opening Day Update](#)
- 8.6. [Confirmation of Meeting with Minister of Education](#)
- 8.7. [Financial Update](#)

## 9. ADJOURNMENT

[RETURN TO AGENDA](#)



**PALLISER BOARD OF TRUSTEES REGULAR MEETING  
DRAFT MINUTES - BT20220614**

**DATE: June 14, 2022**

**Trustees in Attendance:** Lorelei Bexte, Board Chair  
Debbie Laturnus, Board Vice-Chair  
Tony Montina, Trustee  
Mike Oliver, Trustee  
Sharon Rutledge, Trustee  
Louise Schmidt, Trustees

**Staff in Attendance:** Dave Driscoll, Superintendent  
Tom Hamer, Deputy Superintendent  
Audrey Kluin, Associate Superintendent  
Dexter Durfey, Secretary-Treasurer (virtual)

**Recording:** Michelle Taylor

**1. CALL TO ORDER**

Chair Lorelei Bexte called the meeting to order at 9:07 a.m.

**2. ADOPTION OF CONSENT AGENDA**

**Resolution # BT20220614 - 01**

**Moved by: Sharon Rutledge**

That the agenda for the June 14, 2022 meeting be approved as presented.

**CARRIED**

**3. MOVE TO *IN-CAMERA***

**Resolution # BT20220614 - 02**

**Moved by: Tony Montina**

That the meeting move *in-camera*, at 9:07 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

**CARRIED**

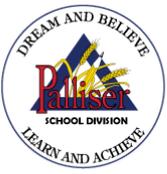
**MOVE OUT OF *IN-CAMERA***

**Resolution # BT20220614 - 03**

**Moved by: Debbie Laturnus**

That the meeting move out of in-camera at 9:51 a.m.

**CARRIED**



**4. MOTIONS ARISING FROM *IN-CAMERA***

There were no motions arising from *In-Camera*.

**5. ADOPTION OF BOARD MEETING MINUTES**

**Resolution # BT20220614 - 04**

**Moved by: Tony Montina**

That the minutes of the May 10, 2022, meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**Resolution # BT20220614 - 05**

**Moved by: Mike Oliver**

That the minutes of the May 24, 2022, Special Meeting of the Palliser Board of Trustees be approved as presented.

**CARRIED**

**6. PRESENTATIONS**

**6.1. 2022-2023 School Year Budget**

Cindy Rogers, Director of Finance, summarized an overview of the annual budget report for the 2022-2023 School Year. The budget was passed at the Special Meeting of The Palliser Board of Trustees on May 24, 2022. The budget is broken down into the following categories set out by Alberta Education; Instruction, Governance and System Administration, Operations and Maintenance, Transportation, and External Services. This year, there is a budget deficit of \$783,354. Budget expenses are divided as follows: 60% to Certificated staff, 21% to Support Staff, and 19% to Services and Supplies. The division is projecting an increase in enrollment, mostly in Calgary schools, specifically the National Sport School. Anticipated challenges facing the division include demands on student wellness supports and the implementation of the new K-6 curriculum. Inflationary pressures continue to outpace the provincial funding model, specifically CRA rate increases, grid movement, and ASEBP increases. Insurance rates and increases have continued to add pressure on the budget. The Board has continued to focus on the division goal of mental wellness and has directed Administration to focus on inclusion and mental health supports. It is anticipated that with significant requirements for mental health supports, the inclusive education budget will continue to be in a deficit situation. Off-Campus opportunities, First Nations Metis and Inuit Perspectives and Technology remain areas of focus and support. Cindy was thanked for her hard work on this budget.

**Resolution # BT20220614 - 06**



**Moved by: Debbie Laturnus**

That the Board accept this report as information.

**CARRIED**

**6.2. Inclusive Education Services Accountability Report**

Shane Cranston presented the Inclusive Education Services Accountability report for the 2022-2023 school year. The focus is to build a culture of belonging for all students. Highlights of the report included:

- As is stated in the vision statement, inclusion of all students in school communities is based on the philosophy of equity, participation, and the worth and dignity of individuals. All children can learn and reach their full potential given opportunity, effective teaching, and appropriate support. The classroom is for all learners. All students have diverse needs and programs will be offered to best support all students.
- The goals, beliefs, and values of the Palliser School Division are represented by a multi-tiered response to intervention. Classroom teachers support all students in the school.
- The Inclusive Education specialized support team is ultimately all staff with the team members including:
  - Learning Support Teachers (19 FTE)
  - Educational Assistants
  - 2 speech pathologists
  - SLP/OT/PT (SWCSS)
  - Educational psychologists (contracted)
  - Making Connections Workers/Family School Liaison Counselors
  - Community Partners: AHS/MH/Police
  - Director of Learning
  - Associate Superintendent of Learning Services
- The May 2021 Albert Education Accountability Pillar report was shared that outlines the percentage of teachers, parents and students who agree that students have access to the appropriate supports and services at school. The division continues to demonstrate strong work in this area.
- Celebrations over the past year include supporting all students through the challenging times of the past two years but also, there are many celebration stories of student success.
- Challenges of the past year include transitioning back and forth between home and school, transition in specialized services from Alberta Health to contracting (SLP/OT/PT), and the impact of PUF funding changes.
- Moving forward the division will focus on four key areas:
  - Communication and Engagement, and Communication by reworking the Vision/Mission and communicating it out, initiating



an Inclusive Ed Survey and developing an Inclusive Education Steering Committee

- Systems Review will include Google Drive/handbook and Competency-Based ISP and IPP's
- Capacity Building will focus on all staff; Administrators, Learning Support Teachers, Classroom Teachers, and Support Staff, Educational Assistants.
- The Inclusion budget has become transparent, predictable, and equitable. The LST allocation has been an ongoing process and is now formula-based with top-up for additional needs.

The budget is well allocated and will ensure support of all students in the division. Shane was thanked for his presentation and his dedication to inclusive education in the division.

**Resolution # BT20220614 - 07**

**Moved by: Mike Oliver**

That the Inclusive Education Services Accountability report is received as information.

**CARRIED**

**6.3. Dual Credit Accountability Report**

Jason Kupery presented the 2022-2023 Dual Credit Accountability Report providing updates for the 2022-2023 school year. The Off-Campus Programs team does incredible work. Dual Credit courses are available for students in grades 10, 11, and 12. Highlights of the report included:

- The Alberta Dual Credit Framework vision is "...to personalize [students'] high school experience and build on or discover their career paths or interests". Dual credit courses allow students to explore and find their passion.
- A video of students was shared with the Board. Students spoke of the dual credit courses they completed and what they learned from these courses. Students reported engaging courses, increased self-worth, appreciation for new responsibilities, a new understanding of areas of learning that interest them, independent learning, personal growth, and the impact of these courses on their future plans. Through taking dual credit courses, students gain a greater understanding of what is required and expected when studying in post-secondary institutions and students appreciate having a clearer understanding of what they would like to study in post-secondary education by taking dual credit courses. Students also mentioned that they appreciate the teamwork they experience and the emphasis on communication skills.



- Post-secondary partners that Palliser currently works with are: Ambrose University, Kate Andrews Fire Department, Lethbridge College, Olds College, and SAIT
- In the 2021-2022 school year, there were 105 students who earned around 700 credits. It is expected that there will be 150 students in the next school year. In looking forward to next year, teachers will work with Lethbridge College instructors to map curriculum in STEM, Trades, and FarmEd.

Jason was thanked for his report and for his groundbreaking work with Dual Credit programs within the division and within the Zone 6 region.

**Resolution # BT20220614 - 08**

**Moved by: Sharon Rutledge**

That the Dual Credit Accountability report is received as information.

**CARRIED**

**7. INFORMATION ITEMS**

**7.1. \*SUPERINTENDENT'S REPORT**

Attached to the agenda was the Superintendent's monthly activities report.

**7.2. \*SECRETARY-TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

**7.3. \*ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached to the agenda was the Associate Superintendent's monthly activities report.

**7.4. \*DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached to the agenda was the Deputy Superintendent's monthly activities report.

**7.5. \*TRUSTEE REPORTS**

Attached to the agenda were the Trustees' monthly activities reports.

**7.6. \*SCHOOL FIELD TRIP REPORT**

There are no international or out-of-province trips that schools are participating in at this time.

| School | Destination | Dates |
|--------|-------------|-------|
| N/A    | N/A         | N/A   |

**8. ACTION/DISCUSSION ITEMS**



**8.1. Professional Development – Indigenous Governance and Management Systems**

A discussion took place about whether the Board would consider taking part in a presentation/workshop on Indigenous Governance. The suggested presenter is faculty member Don McIntyre from the University of Lethbridge. It was decided that Senior Administration will make contact with Mr. McIntyre to explore options.

**8.2. Wall of Fame Committee Update**

The Wall of Fame Committee met on May 12, 2022, and it was decided that the two previous recipients who were chosen in 2020 will be honoured virtually at the August 24, 2022, Opening Day celebration. If the recipients are unable to attend online, they will still be honoured and the committee will move forward with planning for future events.

**8.3. Rural Caucus of Alberta School Boards**

The Rural Caucus of Alberta School Boards is inviting school divisions to participate in a video that will highlight the successes of rural school divisions. Palliser would have many successes to share. More information will be forwarded to school divisions once ready.

**9. ADJOURNMENT**

Being no further business before the Board, the Chair adjourned the meeting at 11:55 a.m.

[RETURN TO AGENDA](#)



**PALLISER BOARD OF TRUSTEES**  
**DRAFT SPECIAL MEETING MINUTES - BT20220719**  
**DATE: July 19, 2022**  
**Virtual Meeting**

**Trustees in Attendance:** Lorelei Bexte, Board Chair  
Debbie Laturnus, Board Vice-Chair  
Mike Oliver, Trustee  
Sharon Rutledge, Trustee  
Louise Schmidt, Trustees  
Tony Montana, Trustee

**Staff in Attendance:** Dave Driscoll, Superintendent  
Tom Hamer, Deputy Superintendent  
Audrey Kluin, Associate Superintendent  
Dexter Durfey, Secretary-Treasurer

**Recording:** Michelle Taylor

**1. CALL TO ORDER**

Chair Lorelei Bexte called the meeting to order at 4:31 p.m.

**2. ADOPTION OF THE AGENDA**

**Resolution # BT20220719 - 01**

**Moved by: Mike Oliver**

That the agenda for the July 19, 2022 meeting be approved as presented.

**CARRIED**

**3. MOVE TO *IN-CAMERA***

**Resolution # BT20220719 - 02**

**Moved by: Sharon Rutledge**

That the meeting move *In-Camera*, at 4:32 p.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified *In-Camera* Items.

**CARRIED**

**4. ACTION/DISCUSSION ITEMS**

4.1. Muslim Council of Calgary Master Agreement



**5. MOVE TO GO OUT OF *IN-CAMERA* MEETING**

**Resolution # BT20220719 - 03**

**Moved by: Tony Montana**

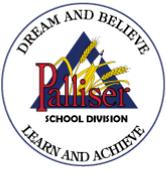
That the meeting move out of *in-camera* at 6:10 p.m.

**CARRIED**

**6. ADJOURNMENT**

Being no further business before the Board, the meeting was adjourned at 6:10 p.m.

**[RETURN TO AGENDA](#)**



**Dave Driscoll, Superintendent**  
**Board Meeting Date: August 23, 2022**

---

*HIGHLIGHTS*

---

- High School Graduations
- Coalhurst Schools Value Scoping Sessions
- ATA Retirement Banquet
- Media Training Session
- CAPS-I Annual General Meeting
- Education Sector Consultation with Public Agencies
- CASSIX Summer Conference

---

*AREAS OF EMPHASIS FOR NEXT MONTH*

---

- Participate in Opening Day activities
- Weekly SALT Meetings
- APPSI Executive Meeting
- Admin Association Meeting

**[RETURN TO AGENDA](#)**



**Dexter Durfey, Secretary-Treasurer**  
**Board Meeting Date: August 23, 2022**

---

### *HIGHLIGHTS*

---

- Beautification workshop for the berm and the greenspace at New Coaldale High School
- ASBOA Executive Meeting and Conference
- ARMIC Risk Management Committee meeting
- Coaldale High School and Recreation Centre Construction meeting
- Coalhurst Schools Value Scoping Sessions
- Media Training Session
- School Council Meeting
- Graduations
- Education Sector Consultation with Public Agencies
- ARMIC-ATLE Joint Committee meeting
- Meetings with Society Partners
- Business Lunch session with Minister of Justice
- CASSIX Summer Conference

---

### *AREAS OF EMPHASIS FOR NEXT MONTH*

---

- Participate in Opening Day activities
- Continue work with ARMIC Insurance
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Strategic work with stakeholders regarding the Palliser Capital Plan
- Dialogue continues with Society partners
- Admin Association Meeting

**[RETURN TO AGENDA](#)**



**Audrey Kluin, Associate Superintendent, Human Resources**  
**Board Meeting Date: August 23, 2022**

---

*HIGHLIGHTS*

---

- Graduations and Year End Celebrations
- School Administration Interviews
- Media Training Session
- Human Resources Department Meetings
- Education Sector Consultation with Public Agencies
- Staffing Discussions
- Edsembli Transition Meetings and Preparation
- Staffing Allocation Review and Feedback
- Recruitment, Hiring and onboarding
- Bargaining Review and Preparation
- Contract Reviews
- Bill 85: Students First Act Review
- Aspiring Leaders Program Development
- New Administrator/Developing Leadership Program Planning
- Job Description Review
- Apply to Education Absence System Review
- SRB Workflow Review
- Procedure Reviews and Updates
- Admin Association Meeting Planning
- CASSIX Summer Conference and Pre- Cass Planning of event

---

*AREAS OF EMPHASIS FOR NEXT MONTH*

---

- Participate in Opening Day activities
- Edsembli Transition Meetings and Preparation
- Mentorship review and planning
- Admin Association Meeting

**[RETURN TO AGENDA](#)**



**Tom Hamer, Deputy Superintendent**  
**Board Meeting Date: August 23, 2022**

---

*HIGHLIGHTS*

---

- Continue the project implementation for transition from Powerschool to Edsembli
- The Technology Team continues to upgrade classroom displays in schools
- VOIP upgrades continue in schools
- Continued the development of off campus and dual credit opportunities for students
- International student school enrolments and departures for home
- Southern Alberta Education Transformation Summit
- ATA Retirement Banquet
- Media Training Session
- Coalhurst Schools Value Scoping Sessions
- High School Graduations and Year End Celebrations
- New curriculum implementation planning
- Canadian Association of School System Administrators Conference
- CASSIX Summer Conference

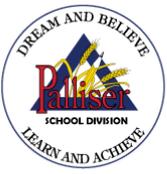
---

*AREAS OF EMPHASIS FOR NEXT MONTH*

---

- Ongoing and focused support and coaching for principals.
- Support schools with the implementation of the Learning Loss supports
- Continued work with technology to address Cyber security requirements
- International student arrivals and departures
- Edsembli School Admin Team Training

**[RETURN TO AGENDA](#)**



**Tony Montina**  
**Trustee Activities for June 2022**

| <b>DATE</b>     | <b>PURPOSE</b>                       | <b>LOCATION</b>        | <b>DESCRIPTION</b>                   | <b>COMMENTS</b>  |
|-----------------|--------------------------------------|------------------------|--------------------------------------|--|
| June 5<br>2022  | ASBA<br>Spring<br>General<br>Meeting | Red Deer               | Spring General Meeting of<br>ASBA    | Travel to Red Deer and<br>welcome Gala and<br>keynote for Spring<br>meeting of the Alberta<br>School Boards<br>Association.  |
| June 6<br>2022  | ASBA<br>Spring<br>General<br>Meeting | Red Deer               | Spring General Meeting of<br>ASBA    | Business session for the<br>Spring General Meeting<br>of the Alberta School<br>Boards Association. We<br>approved various<br>emergency position<br>statements and also<br>approved the budget. |
| June 7<br>2022  | ASBA<br>Spring<br>General<br>Meeting | Red Deer               | Spring General Meeting of<br>ASBA    | Travel home from Red<br>Deer and PD sessions<br>for Spring meeting of the<br>Alberta School Boards<br>Association.   |
| June 14<br>2022 | Regular<br>Board<br>Meeting          | Palliser Board<br>Room | June Regular Meeting of<br>the Board | The board received an<br>update on the 2022-2023<br>budget. We also received<br>a report on both Inclusive<br>Education and the Dual<br>Credit program.  |
| June 15<br>2022 | ASBA South<br>Zone<br>Meeting        | Palliser Board<br>Room | ASBA South Zone regular<br>meeting   | Received updates from<br>ASBA President,<br>Vice-President and<br>Executive Director. Dealt<br>with South Zone<br>business items. Also<br>received PD session.                                 |



|                 |   |                          |  |  |
|-----------------|---|--------------------------|--|--|
| June 20<br>2022 | Coalhurst<br>School<br>Value<br>Scoping | Coalhurst High<br>School | Creativity Phase of<br>Coalhurst School Planning           | Went through scope and<br>purpose of new school in<br>Coalhurst and<br>Background for why it is<br>necessary. We then did a<br>creativity phase on the<br>various options for the<br>town schools.   |
| June 23<br>2022 | Coalhurst<br>School<br>Value<br>Scoping | Virtual                  | Risk Assessment, Rubrik<br>Creation, Option<br>Development | We did more creative<br>process to determine the<br>best options to further<br>assess for a solution in<br>the Town of Coalhurst.<br>We made a risk<br>assessment we could<br>use on these options and<br>we also created the<br>evaluation rubrik |
| June 27<br>2022 | Coalhurst<br>School<br>Value<br>Scoping | Virtual                  | School Options Presented<br>and Assessed                   | We reviewed all possible<br>options for the school<br>solution in Coalhurst. We<br>then carried out the risk<br>analysis and evaluation<br>on these options to<br>determine the best option<br>to proceed with.                                    |

**Tony Montana**  
**Trustee Activities for July 2022**

| DATE           | PURPOSE          | LOCATION  | DESCRIPTION   | COMMENTS   |
|----------------|------------------|-----------|---|--|
| July 5<br>2022 | CSBA<br>Congress | Saskatoon | Annual Congress of the<br>Canadian School Board<br>Association and National<br>Trustee Gathering on<br>Indigenous Education | Travel to Saskatoon<br>for CSBA Annual<br>Congress.  |
| July 6<br>2022 | CSBA<br>Congress | Saskatoon | Annual Congress of the<br>Canadian School Board<br>Association and National<br>Trustee Gathering on<br>Indigenous Education | PD and keynote<br>sessions. Advocacy<br>session for locally<br>elected school<br>boards. Trip to<br>Wanuskewin for |



|                 |                                    |           |  |  |
|-----------------|------------------------------------|-----------|--|--|
|                 |                                    |           |  | second keynote address.  |
| July 7<br>2022  | CSBA<br>Congress                   | Saskatoon | Annual Congress of the Canadian School Board Association and National Trustee Gathering on Indigenous Education  | PD and keynote sessions. Consent culture presentation by Peel District School Division. Session on Indigenous education policy and anti-racism/anti-oppression.      |
| July 8<br>2022  | CSBA<br>Congress                   | Saskatoon | Annual Congress of the Canadian School Board Association and National Trustee Gathering on Indigenous Education. | Half day for the Congress and travel home from Saskatoon from the CSBA Annual Congress. PD sessions on developing policy to support school leaders with anti-racism. |
| July 19<br>2022 | Special<br>Meeting of<br>the Board | Virtual   | Special meeting to discuss master agreement with MCC   | In camera discussion.  |

[RETURN TO AGENDA](#)



**Michael Oliver**  
**Trustee Activities for June 2022**

| DATE     | PURPOSE                    | LOCATION                | DESCRIPTION                                      | COMMENTS  |
|----------|----------------------------|-------------------------|--|---|
| June 3   | Master College Graduation  | Masters College Calgary | Grad ceremonies for the class of 2022            | Was able to bring greetings and congratulations on behalf of the board and present the valedictorian award.   |
| June 5   | ASBA SGM and RCASB         | Red Deer                | RCASB spring meeting and ASBA SGM                | Met in the afternoon with RCASB. Received reports from Board Chair Sherry Cooper and Vice Chair Brad Toone. Presentation by Holly Bilton on sharing Social Media initiative for RCASB. Discussion on developing a careers internship to help put together videos to share success stories from rural divisions. Discussion on mental health supports and what is being done and what is needed, Curriculum Status Prep, and PUF and PreK funding. In the evening attended the ASBA meetings |
| June 6/7 | ASBA SGM                   | Red Deer                | ASBA SGM   | Listened to Minister LaGrange and what the government is doing to plan for the future, Reports from ASBA and from TEBA. Presentation from Shuana Meharchand on "we can do it" and Dr. Brian Goldman on mental health  |
| June 6   | DDS parent council meeting | online                  | Met DDS parent council and school administration | Presented Board meeting highlights to the parent council. Received an update on the activities at DDS over  |



|         |   |                       |  |  |
|---------|---|-----------------------|--|--|
|         |   |                       | for their monthly council meeting        | the past month and plans for upcoming events.  |
| June 9  | Picture Butte Chamber of Commerce meeting | Picture Butte         | Met with the Chamber of Commerce members | Provided a report on what the schools in the area are planning and talked about developing partnerships to help with the Farm Ed. program  |
| June 14 | Board meeting                             | Palliser office       | Regular Board meeting for June           | Presentations on 2022-2023 School year Budget, Dual Credit Accountability report, and Inclusive Education Services Accountability report. Reviewed Admin Procedure 140, and had discussion on professional development, wall of fame committee update and RCASB request for information. Met with a group from MCC to discuss concerns |
| June 14 | Palliser Staff BBQ                        | Rotary Picnic Shelter | Annual staff BBQ                         | Was able to help out and meet staff from a number of schools. Enjoyable evening  |
| June 15 | ASBA zone 6 meeting                       | Palliser office       | Monthly Zone 6 meeting                   | Had an ASBA update, heard reports from Zone director, Chair, Labor, SAPDC/PD and South Alberta Comprehensive Health. Had a PD session on Reconciliation with Roy Pogorzelski.  |
| June 16 | ATA Retirement Celebration                | Lethbridge            | Celebration to honor the ATA retirees    | Was able to pass on congratulations and well wishes from the board to the  |



|         |                              |                        |   |  |
|---------|------------------------------|------------------------|---|--|
|         |                              |                        |   | retirees that were in attendance.  |
| June 24 | Huntsville Grad              | Huntsville school      | Grad ceremonies for the class of 2022           | Was able to pass on congratulations and well wishes from the board to this great group of grads.   |
| June 27 | Huntsville year end activity | trip to Henderson Pool | Huntsville schools year end school activity     | Was able to provide assistance by driving a bus to help transport students to Henderson pool. fun time.  |
| June 28 | Grade 6 farewell             | DDS                    | Celebration for the grade six class             | Was able to present congratulations to the grade six students on behalf of the board and to share with them what they can expect going to the high school next year. |
| June 28 | Academic/<br>athletic awards | PBHS                   | The annual academic and athletic awards evening | Nice evening recognizing those students who have excelled in both academics and athletics over the past year.  |
| June 29 | NSS graduation               | Calgary                | Grad ceremonies for the class of 2022           | Was able to pass on congratulations and well wishes from the board to this exceptional group of students and present the valedictorian award.                        |

[RETURN TO AGENDA](#)



**Lorelei Bexte**  
**Trustee Activities for June and July 2022**

| <b>DATE</b>    | <b>PURPOSE</b>                            | <b>LOCATION</b> | <b>DESCRIPTION</b>             | <b>COMMENTS</b>  |
|----------------|---|-----------------|--------------------------------|--|
| June 3, 2022   | Heritage Christian High School Graduation | Calgary         | Grade 12 Graduation Ceremony   | Brought Congratulations from the Board and presented the Valedictorian Medal                                 |
| June 3, 2022   | Champion School Grade 9 Graduation        | Champion        | Grade 9 Graduation celebration | Attended the meal and ceremony.  |
| June 5-7, 2022 | ASBA Spring Conference                    | Red Deer        | ASBA 3 day conference.         | Attended the ASBA conference with Mike and Tony. Full day Business session on June 6. PD Sessions on June 7. |
| June 7, 2022   | CCHS School Council Meeting               | Vulcan          | School Council Meeting         | Last meeting before summer break. Delivered Board Report. Washroom Vandalism is happening.                   |
| June 8, 2022   | Palliser Agenda Meeting                   | Virtual         | Palliser Board Agenda Meeting  | Set agenda for Board Meeting on June 14, 2022  |
| June 8, 2022   | Arrowwood School Council Meeting          | Virtual         | School Council Meeting         | Organization meeting. Delivered Board Report   |
| June 10, 2022  | Menno Simons Grade 9 Graduation           | Calgary         | Grade 9 Graduation celebration | Attended ceremony at the school  |
| June 14, 2022  | Champion School Meeting                   | Champion        | School Council Meeting         | Delivered Board Report. Last meeting before summer break   |
| June 14, 2022  | Board Meeting                             | Lethbridge      | Palliser School Board Meeting  | General Board Business   |
| June 15, 2022  | ASBA Zone Meeting                         | Virtual         | ASBA Zone 6 Meeting            | PD meeting and General Zone Business   |



|               |   |                       |   |  |
|---------------|---|-----------------------|---|--|
| June 20, 2022 | Coalhurst Value Scoping                       | Coalhurst High School | Value scoping session with stakeholders                               | Session with stakeholders to brainstorm ideas for a new school   |
| June 21, 2022 | Palliser Beyond Borders Graduation            | Virtual               | Grade 12 Graduation Ceremonies  | Attended ceremony and brought congratulations from the Board and presented the Valedictorian Medal.  |
| June 22, 2022 | TEBA (PBCO) Consultation with Public Agencies | Virtual               | Consultation with Public Agencies to seek feedback from Stakeholders. | Government is considering amendments to the compensation governance model for the public sector. The purpose of the consultation was to provide an overview of the current compensation governance model, including challenges and inconsistencies in the model; Describe a potential new governance model and the potential implications for public sector employers; Discuss employer perspectives on the governance model and considerations for finalizing and implementing the model; Socialize stakeholders to government's accountability and answerability for the public sector compensation. |
| June 23, 2022 | Carmangay Grade 12 Graduation Ceremony        | Carmangay School      | Grade 12 Graduation Ceremony  | Attended ceremony and brought congratulations from the Board and presented the Valedictorian Medal.  |



|                |  |           |   |   |
|----------------|--|-----------|---|---|
| June 27, 2022  | OBK Grade 9 Graduation                         | Calgary   | Grade 9 Graduation Ceremony   | Attended the meal and ceremony.   |
| June 28, 2022  | Milo year end celebration and Grade 9 send off | Milo      | Grade 9 Send off and year end awards and celebration                  | Attended the morning celebration at the school  |
| June 28, 2022  | Calgary Christian School Grade 12 Graduation   | Calgary   | Grade 12 Graduation Ceremony  | Attended afternoon ceremony and brought congratulations from the Board and presented the Valedictorian Medal.   |
| June 28, 2022  | Trinity Christian School Grade 9 Graduation    | Calgary   | Grade 9 Graduation Ceremony   | Attended evening meal and ceremony  |
| July 5-8, 2022 | CSBA Conference                                | Saskatoon | Canadian School Boards Association Conference                         | Presentations from different school boards across Canada. Presentation on Advocacy for locally elected boards. Peel District School Board spoke on changes in their schools and "consent culture". Saskatoon School Board presented on their AP for racism and all the work around it. Visited Wanuskewin and listened to Keynote Brigitte Lacquette. Keynote speakers over the conference also included Chief Cadmus Delorme from Cowessess First Nations and Anna Maria Tremonti. |
| July 11, 2022  | TEBA (PBCO) Consultation                       | Virtual   | Consultation with Public Agencies to seek feedback from Stakeholders. | Follow-up to June 22, 2022 meeting  |



---

|               |                           |         |  |  |
|---------------|---------------------------|---------|--|--|
|               | with Public Agencies      |         |  |  |
| July 21, 2022 | ASBA Board Chairs Meeting | Virtual | Board Chairs meeting with PBCO and ASBA executive. | Purpose of the meeting was to build a common understanding of the proposed changes to legislation that is set to move to Cabinet in mid-August; Addressing any outstanding questions or concerns boards may have for PBCO. |

[RETURN TO AGENDA](#)



---

## Memorandum

August 23, 2022

**To:** Board of Trustees

**From:** Tom Hamer, Deputy Superintendent, Learning Services

**RE: Authorization of Locally Developed Courses**

### Background

Locally Developed Courses are created by school authorities to address a particular local student need. In the past, Alberta Education would authorize the use of locally developed courses by a school authority after permission to acquire courses was requested from the developing school authority and confirmation was sent to Alberta Education. New practice by Alberta Education eliminates the need for authorization from the developing school authority and requires approval by Board Motion for the use of locally developed courses. Learning Services is asking the Board of Trustees to authorize the continued use of the locally developed courses for which Alberta Education has provided authorization in the past up until the end of each authorization cycle. Locally developed courses are typically authorized by Alberta Education for four-years, so approval is requested for the school years remaining in the cycle. In addition, permission to offer a new course, Yoga Fitness 15, 25 and 35, is requested.

The following chart lists the courses for approval.

| Course Name                        | Version                  | Course Code | First Approved Year | Approved Start Date | Last Approved Year |
|------------------------------------|--------------------------|-------------|---------------------|---------------------|--------------------|
| Advanced Acting/Touring Theatre 15 | 3 Credits<br>(1991-2023) | LDC1975     | 2022-2023           |                     | 2022-2023          |
| Advanced Acting/Touring Theatre 15 | 5 Credits<br>(1991-2023) | LDC1975     | 2022-2023           |                     | 2022-2023          |
| Advanced Acting/Touring Theatre 25 | 3 Credits<br>(1991-2023) | LDC2975     | 2022-2023           |                     | 2022-2023          |
| Advanced Acting/Touring Theatre 25 | 5 Credits<br>(1991-2023) | LDC2975     | 2022-2023           |                     | 2022-2023          |



Palliser School Division  
 Regular Meeting August 23, 2022  
 Enclosure 8.1

|  |                          |         |           |  |           |
|--|--------------------------|---------|-----------|--|-----------|
| Advanced Acting/Touring Theatre 35             | 3 Credits<br>(1991-2023) | LDC3975 | 2022-2023 |  | 2022-2023 |
| Advanced Acting/Touring Theatre 35             | 5 Credits<br>(1991-2023) | LDC3975 | 2022-2023 |  | 2022-2023 |
| Astronomy 15                                   | 3 Credits<br>(2022-2026) | LDC1947 | 2022-2023 |  | 2025-2026 |
| Astronomy 25                                   | 3 Credits<br>(2022-2026) | LDC2947 | 2022-2023 |  | 2025-2026 |
| Astronomy 35                                   | 3 Credits<br>(2022-2026) | LDC3947 | 2022-2023 |  | 2025-2026 |
| Chinese (Cantonese) Language and Culture 3Y 15 | 5 Credits<br>(2005-2023) | LDC1249 | 2022-2023 |  | 2022-2023 |
| Chinese (Cantonese) Language and Culture 3Y 25 | 5 Credits<br>(2005-2023) | LDC2249 | 2022-2023 |  | 2022-2023 |
| Chinese (Cantonese) Language and Culture 3Y 35 | 5 Credits<br>(2005-2023) | LDC3249 | 2022-2023 |  | 2022-2023 |
| Competencies in Math 15                        | 3 Credits<br>(2022-2026) | LDC1515 | 2022-2023 |  | 2025-2026 |
| Competencies in Math 15                        | 5 Credits<br>(2022-2026) | LDC1515 | 2022-2023 |  | 2025-2026 |
| Creative Writing and Publishing 15             | 3 Credits<br>(2009-2023) | LDC1269 | 2022-2023 |  | 2022-2023 |
| Creative Writing and Publishing 15             | 5 Credits<br>(2006-2023) | LDC1269 | 2022-2023 |  | 2022-2023 |
| Creative Writing and Publishing 25             | 3 Credits<br>(2009-2023) | LDC2269 | 2022-2023 |  | 2022-2023 |
| Creative Writing and Publishing 25             | 5 Credits<br>(2006-2023) | LDC2269 | 2022-2023 |  | 2022-2023 |
| Creative Writing and Publishing 35             | 3 Credits<br>(2009-2023) | LDC3269 | 2022-2023 |  | 2022-2023 |
| Creative Writing and Publishing 35             | 5 Credits<br>(2006-2023) | LDC3269 | 2022-2023 |  | 2022-2023 |
| Design Thinking for Innovation 15              | 3 Credits<br>(2021-2025) | LDC1131 | 2022-2023 |  | 2024-2025 |
| Design Thinking for Innovation 15              | 5 Credits<br>(2021-2025) | LDC1131 | 2022-2023 |  | 2024-2025 |



Palliser School Division  
 Regular Meeting August 23, 2022  
 Enclosure 8.1

|   |                          |         |           |  |           |
|---|--------------------------|---------|-----------|--|-----------|
| Design Thinking for Innovation 25       | 3 Credits<br>(2021-2025) | LDC2131 | 2022-2023 |  | 2024-2025 |
| Design Thinking for Innovation 25       | 5 Credits<br>(2021-2025) | LDC2131 | 2022-2023 |  | 2024-2025 |
| Design Thinking for Innovation 35       | 3 Credits<br>(2021-2025) | LDC3131 | 2022-2023 |  | 2024-2025 |
| Design Thinking for Innovation 35       | 5 Credits<br>(2021-2025) | LDC3131 | 2022-2023 |  | 2024-2025 |
| ESL Introduction to Canadian Studies 15 | 5 Credits<br>(2005-2023) | LDC1212 | 2022-2023 |  | 2022-2023 |
| ESL Introduction to Canadian Studies 25 | 5 Credits<br>(2008-2023) | LDC2212 | 2022-2023 |  | 2022-2023 |
| ESL Introduction to Science 15          | 5 Credits<br>(2005-2023) | LDC1213 | 2022-2023 |  | 2022-2023 |
| ESL Introduction to Science 25          | 5 Credits<br>(2019-2023) | LDC2213 | 2022-2023 |  | 2022-2023 |
| European History 35                     | 5 Credits<br>(2021-2025) | LDC3257 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 15                   | 3 Credits<br>(2021-2025) | LDC1092 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 15                   | 5 Credits<br>(2021-2025) | LDC1092 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 25                   | 3 Credits<br>(2021-2025) | LDC2092 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 25                   | 5 Credits<br>(2021-2025) | LDC2092 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 35                   | 3 Credits<br>(2021-2025) | LDC3092 | 2022-2023 |  | 2024-2025 |
| Film and Media Art 35                   | 5 Credits<br>(2021-2025) | LDC3092 | 2022-2023 |  | 2024-2025 |
| Fire Rescue Services 15                 | 3 Credits<br>(2018-2023) | LDC1004 | 2022-2023 |  | 2022-2023 |
| Forensic Studies 25                     | 3 Credits<br>(2021-2025) | LDC2256 | 2022-2023 |  | 2024-2025 |
| Forensic Studies 35                     | 5 Credits<br>(2021-2025) | LDC3256 | 2022-2023 |  | 2024-2025 |



Palliser School Division  
Regular Meeting August 23, 2022  
Enclosure 8.1

|  |                          |         |           |  |           |
|--|--------------------------|---------|-----------|--|-----------|
| History of War and Warfare 15                    | 3 Credits<br>(2022-2026) | LDC1011 | 2022-2023 |  | 2025-2026 |
| History of War and Warfare 25                    | 3 Credits<br>(2022-2026) | LDC2011 | 2022-2023 |  | 2025-2026 |
| Instrumental Jazz 15                             | 3 Credits<br>(2021-2025) | LDC1431 | 2022-2023 |  | 2024-2025 |
| Instrumental Jazz 15                             | 5 Credits<br>(2021-2025) | LDC1431 | 2022-2023 |  | 2024-2025 |
| Instrumental Jazz 25                             | 3 Credits<br>(2021-2025) | LDC2431 | 2022-2023 |  | 2024-2025 |
| Instrumental Jazz 25                             | 5 Credits<br>(2021-2025) | LDC2431 | 2022-2023 |  | 2024-2025 |
| Instrumental Jazz 35                             | 3 Credits<br>(2021-2025) | LDC3431 | 2022-2023 |  | 2024-2025 |
| Instrumental Jazz 35                             | 5 Credits<br>(2021-2025) | LDC3431 | 2022-2023 |  | 2024-2025 |
| Journalism 15                                    | 5 Credits<br>(1993-2023) | LDC1696 | 2022-2023 |  | 2022-2023 |
| Journalism 25                                    | 5 Credits<br>(2000-2023) | LDC2696 | 2022-2023 |  | 2022-2023 |
| Journalism 35                                    | 5 Credits<br>(1997-2023) | LDC3696 | 2022-2023 |  | 2022-2023 |
| Leadership in the Arts 35                        | 3 Credits<br>(2022-2026) | LDC3458 | 2022-2023 |  | 2025-2026 |
| Leadership in the Arts 35                        | 5 Credits<br>(2022-2026) | LDC3458 | 2022-2023 |  | 2025-2026 |
| Leadership, Character & Social Responsibility 15 | 3 Credits<br>(2021-2025) | LDC1509 | 2022-2023 |  | 2024-2025 |
| Leadership, Character & Social Responsibility 15 | 5 Credits<br>(2021-2025) | LDC1509 | 2022-2023 |  | 2024-2025 |
| Leadership, Character & Social Responsibility 25 | 3 Credits<br>(2021-2025) | LDC2509 | 2022-2023 |  | 2024-2025 |
| Leadership, Character & Social Responsibility 25 | 5 Credits<br>(2021-2025) | LDC2509 | 2022-2023 |  | 2024-2025 |
| Leadership, Character & Social Responsibility 35 | 3 Credits<br>(2021-2025) | LDC3509 | 2022-2023 |  | 2024-2025 |



Palliser School Division  
Regular Meeting August 23, 2022  
Enclosure 8.1

|  |                          |         |           |  |           |
|--|--------------------------|---------|-----------|--|-----------|
| Leadership, Character & Social Responsibility 35 | 5 Credits<br>(2021-2025) | LDC3509 | 2022-2023 |  | 2024-2025 |
| Learning Strategies 15                           | 3 Credits<br>(2022-2026) | LDC1599 | 2022-2023 |  | 2025-2026 |
| Learning Strategies 15                           | 5 Credits<br>(2022-2026) | LDC1599 | 2022-2023 |  | 2025-2026 |
| Learning Strategies 25                           | 3 Credits<br>(2022-2026) | LDC2599 | 2022-2023 |  | 2025-2026 |
| Learning Strategies 25                           | 5 Credits<br>(2022-2026) | LDC2599 | 2022-2023 |  | 2025-2026 |
| Learning Strategies 35                           | 3 Credits<br>(2022-2026) | LDC3599 | 2022-2023 |  | 2025-2026 |
| Learning Strategies 35                           | 5 Credits<br>(2022-2026) | LDC3599 | 2022-2023 |  | 2025-2026 |
| Literature and Composition 25                    | 3 Credits<br>(2021-2025) | LDC2627 | 2022-2023 |  | 2024-2025 |
| Literature and Composition 35                    | 5 Credits<br>(2021-2025) | LDC3627 | 2022-2023 |  | 2024-2025 |
| Marine Life and Ecosystems 35                    | 5 Credits<br>(2022-2026) | LDC3141 | 2022-2023 |  | 2025-2026 |
| Myth-Busting Science 25                          | 3 Credits<br>(2009-2023) | LDC2403 | 2022-2023 |  | 2022-2023 |
| Paleontology 15                                  | 3 Credits<br>(2021-2025) | LDC1293 | 2022-2023 |  | 2024-2025 |
| Paleontology 15                                  | 5 Credits<br>(2021-2025) | LDC1293 | 2022-2023 |  | 2024-2025 |
| Paleontology 25                                  | 3 Credits<br>(2021-2025) | LDC2293 | 2022-2023 |  | 2024-2025 |
| Paleontology 25                                  | 5 Credits<br>(2021-2025) | LDC2293 | 2022-2023 |  | 2024-2025 |
| Paleontology 35                                  | 3 Credits<br>(2021-2025) | LDC3293 | 2022-2023 |  | 2024-2025 |
| Paleontology 35                                  | 5 Credits<br>(2021-2025) | LDC3293 | 2022-2023 |  | 2024-2025 |
| Portfolio Art 35                                 | 3 Credits<br>(2014-2023) | LDC3158 | 2022-2023 |  | 2022-2023 |



Palliser School Division  
 Regular Meeting August 23, 2022  
 Enclosure 8.1

|  |                          |         |           |  |           |
|--|--------------------------|---------|-----------|--|-----------|
| Portfolio Art 35                         | 5 Credits<br>(2005-2023) | LDC3158 | 2022-2023 |  | 2022-2023 |
| Psychology - Abnormal 35                 | 3 Credits<br>(2022-2026) | LDC3155 | 2022-2023 |  | 2025-2026 |
| Religious Studies - Christian Studies 15 | 3 Credits<br>(2018-2023) | LDC1775 | 2022-2023 |  | 2022-2023 |
| Religious Studies - Christian Studies 25 | 3 Credits<br>(2018-2023) | LDC2775 | 2022-2023 |  | 2022-2023 |
| Religious Studies - Christian Studies 35 | 3 Credits<br>(2018-2023) | LDC3775 | 2022-2023 |  | 2022-2023 |
| Scientific Research 35                   | 3 Credits<br>(2022-2026) | LDC3140 | 2022-2023 |  | 2025-2026 |
| Self-Directed Learning 15                | 3 Credits<br>(2015-2023) | LDC1002 | 2022-2023 |  | 2022-2023 |
| Speech and Debate 15                     | 3 Credits<br>(2022-2026) | LDC1209 | 2022-2023 |  | 2025-2026 |
| Speech and Debate 25                     | 3 Credits<br>(2020-2024) | LDC2244 | 2022-2023 |  | 2023-2024 |
| Speech and Debate 35                     | 3 Credits<br>(2020-2024) | LDC3244 | 2022-2023 |  | 2023-2024 |
| Technical Theatre 15                     | 3 Credits<br>(2022-2026) | LDC1987 | 2022-2023 |  | 2025-2026 |
| Technical Theatre 15                     | 5 Credits<br>(2022-2026) | LDC1987 | 2022-2023 |  | 2025-2026 |
| Technical Theatre 25                     | 3 Credits<br>(2022-2026) | LDC2987 | 2022-2023 |  | 2025-2026 |
| Technical Theatre 25                     | 5 Credits<br>(2022-2026) | LDC2987 | 2022-2023 |  | 2025-2026 |
| Technical Theatre 35                     | 3 Credits<br>(2022-2026) | LDC3987 | 2022-2023 |  | 2025-2026 |
| Technical Theatre 35                     | 5 Credits<br>(2022-2026) | LDC3987 | 2022-2023 |  | 2025-2026 |
| Vocal Jazz 15                            | 5 Credits<br>(2021-2025) | LDC1433 | 2022-2023 |  | 2024-2025 |
| Vocal Jazz 25                            | 5 Credits<br>(2021-2025) | LDC2433 | 2022-2023 |  | 2024-2025 |



|                 |                          |         |           |  |           |
|-----------------|--------------------------|---------|-----------|--|-----------|
| Vocal Jazz 35   | 5 Credits<br>(2021-2025) | LDC3433 | 2022-2023 |  | 2024-2025 |
| Yoga Fitness 15 | 3 Credits<br>(2019-2023) | LDC1909 | 2022-2023 |  | 2022-2023 |
| Yoga Fitness 15 | 5 Credits<br>(2019-2023) | LDC1909 | 2022-2023 |  | 2022-2023 |
| Yoga Fitness 25 | 3 Credits<br>(2019-2023) | LDC2909 | 2022-2023 |  | 2022-2023 |
| Yoga Fitness 25 | 5 Credits<br>(2019-2023) | LDC2909 | 2022-2023 |  | 2022-2023 |
| Yoga Fitness 35 | 3 Credits<br>(2019-2023) | LDC3909 | 2022-2023 |  | 2022-2023 |
| Yoga Fitness 35 | 5 Credits<br>(2019-2023) | LDC3909 | 2022-2023 |  | 2022-2023 |

### **Recommendations**

That the Board approve the list of locally approved courses as presented.

[RETURN TO AGENDA](#)



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE:** Policy Review - Policy 7: Committees of the Board

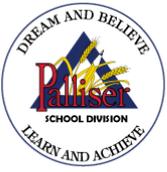
### **Background**

Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. [Policy 7 - Committees of the Board](#) was reviewed by the Board at the June 14, 2022, Board Meeting and the draft version was posted on the division website for public information. Administration recommends that the Rural Caucus of Alberta School Boards (RCASB) be added as an external committee.

### **Recommendation**

That the Board adopt Policy 7: Committees of the Board as presented.

**[RETURN TO AGENDA](#)**



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary Treasurer

**RE: Value Scoping Report for Coalhurst Schools**

### **Background**

In follow-up to the Value Scoping meetings for Coalhurst Schools, the division has received the Coalhurst Schools Value Scoping Workshop Draft Report from the engineering firm that facilitated the workshop.

### **Recommendation**

That the Board approve the Value Scoping Plan for the Coalhurst Capital plan as presented and direct Administration to submit this report to Alberta Education.

[\*\*RETURN TO AGENDA\*\*](#)



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Staff Salary Increases**

### **Background**

Based on historical practices of The Palliser School Division, when a settlement occurs with one pay group, consideration of equitable salary increases occurs for all other pay groups in the division.

### **Recommendation**

That based on the budget for the 2022-2023 school year that was approved by the Board by way of Resolution BT20220524 - 04, the Board direct Administration to implement a 1.75% salary increase as of September 1, 2022, to employees not covered by a collective agreement.

[\*\*RETURN TO AGENDA\*\*](#)



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE:** Opening Day Update

### **Background**

Opening Day activities will be held online. The agenda has been shared with administrators and staff will gather in small groups at each site. The keynote speaker is Canadian educator, Shelley Moore, who will be addressing the topic of inclusive education. The Wall of Fame Celebration will kick off the day with two inductees from 2021 being recognized.

### **Recommendation**

That the Board receives this as information.

[\*\*RETURN TO AGENDA\*\*](#)



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dave Driscoll, Superintendent

**RE: Confirmation of Meeting with Minister of Education**

### **Background**

The Minister of Education has requested a meeting with The Board of Trustees of The Palliser School Division. The meeting will take place at the Heritage Inn Hotel and Convention Centre in Taber, AB on September 1, 2022, from 9:15-9:45 a.m.

### **Recommendation**

That the Board receives this as information.

[\*\*RETURN TO AGENDA\*\*](#)



## **Memorandum**

August 23, 2022

**To:** Board of Trustees

**From:** Dexter Durfey, Secretary-Treasurer

**RE: Finance Update 2021-2022 School Year**

### **Background**

Cindy Rogers, Director of Finance, will provide a financial update for 2021-2022.

### **Recommendation**

That the Board receives this as information.



**PALLISER REGIONAL SCHOOLS INTERIM FINANCIAL STATEMENTS  
 AS OF JULY 2022**

| DEPARTMENT | 2021/22 BUDGET | 2021/22 YTD BALANCES | 2021/22 PROJECTED<br>(SURPLUS)/DEFICIT |
|------------|----------------|----------------------|--|
|------------|----------------|----------------------|--|

| <b>PRESCHOOL</b>         |                   |                   |                      |
|--------------------------|-------------------|-------------------|----------------------|
| Revenues                 | -763,150.00       | -578,510.24       |                      |
| Expenditures             | 867,269.00        | 683,985.55        |                      |
| <b>(Surplus)/Deficit</b> | <b>104,119.00</b> | <b>105,475.31</b> | <b>\$ 105,475.31</b> |

| <b>INSTRUCTION ECS - 12</b> |                   |                   |                      |
|-----------------------------|-------------------|-------------------|----------------------|
| Revenues                    | -79,978,601.00    | -82,332,629.67    |                      |
| Expenditures                | 80,647,993.00     | 82,511,595.91     |                      |
| <b>(Surplus)/Deficit</b>    | <b>669,392.00</b> | <b>178,966.24</b> | <b>\$ 178,966.24</b> |

| <b>PLANT OPERATIONS AND MAINTENANCE</b> |                   |                     |                        |
|---|-------------------|---------------------|------------------------|
| Revenues                                | -11,055,571.00    | -12,149,475.44      |                        |
| Expenditures                            | 12,006,521.00     | 13,321,395.01       |                        |
| <b>(Surplus)/Deficit</b>                | <b>950,950.00</b> | <b>1,171,919.57</b> | <b>\$ 1,171,919.57</b> |

| <b>TRANSPORTATION</b>    |                   |                    |                        |
|--------------------------|-------------------|--------------------|------------------------|
| Revenues                 | -4,195,770.00     | -4,170,525.99      |                        |
| Expenditures             | 4,131,669.00      | 4,066,154.26       |                        |
| <b>(Surplus)/Deficit</b> | <b>-64,101.00</b> | <b>-104,371.73</b> | <b>\$ (104,371.73)</b> |

| <b>BOARD &amp; SYSTEM ADMINISTRATION</b> |                    |                   |                       |
|--|--------------------|-------------------|-----------------------|
| Revenues                                 | -3,198,271.00      | -3,240,456.78     |                       |
| Expenditures                             | 3,039,174.00       | 3,217,083.73      |                       |
| <b>(Surplus)/Deficit</b>                 | <b>-159,097.00</b> | <b>-23,373.04</b> | <b>\$ (23,373.04)</b> |

| <b>EXTERNAL</b>          |               |               |                  |
|--------------------------|---------------|---------------|------------------|
| Revenues                 | -1,575,666.00 | -1,600,314.08 |                  |
| Expenditures             | 1,575,666.00  | 1,600,419.30  |                  |
| <b>(Surplus)/Deficit</b> | <b>0.00</b>   | <b>105.22</b> | <b>\$ 105.22</b> |

|  |  |                        |  |
|--|--|------------------------|--|
| <b>(SURPLUS)/DEFICIT ESTIMATE FOR AUG 31, 2022</b> |  | <b>\$ 1,328,721.58</b> |  |
|--|--|------------------------|--|

Mar Presented      Difference  
 \$ 937,294.80      \$ (391,426.78)

|   |           |                   |
|---|-----------|-------------------|
| Preliminary 2021/2022 Approved Deficit Budget | \$        | 1,512,079.00      |
| Projected (Surplus)/Deficit                   | \$        | 1,328,721.58      |
| <b>Variance</b>                               | <b>\$</b> | <b>183,357.42</b> |