



MINUTES

**BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION
REGULAR MEETING
BT20220823**

**DATE: Tuesday, August 23, 2022
11:00 a.m - Palliser Meeting Room C**

Trustees in Attendance: Trustee Lorelei Bexte, Chair
Trustee Tony Montana, Vice-Chair
Trustee Debbie Laturus
Trustee Mike Oliver
Trustee Sharon Rutledge
Trustee Louise Schmidt

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Cindy Rogers, Acting Secretary-Treasurer

Recording: Michelle Taylor

1. CALL TO ORDER

Chair, Lorelei Bexte called the meeting to order at 10:29 a.m.

2. MOVE TO IN-CAMERA

Resolution # BT20220823 - 01

Moved by: Trustee Laturus

That the meeting move In-Camera, at 10:29 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED

MOVE OUT OF IN-CAMERA

Resolution # BT20220823 - 02

Moved by: Trustee Rutledge

That the meeting move out of in-camera at 12:05 p.m.

Chairperson:

Secretary Treasurer:

3. ADOPTION OF CONSENT AGENDA

Resolution # BT20220823 - 03

Moved by: Trustee Oliver

That the agenda for the August 23, 2022 meeting be approved as presented.

CARRIED

4. PRESENTATIONS

Area Director, Calgary Region, Mike Thiesen, and Area Director, Lethbridge Region, Jackie Kark were introduced to the Board. They were welcomed by the Board. Jackie and Mike are looking forward to their new roles.

5. MOTIONS ARISING FROM IN-CAMERA

Resolution # BT20220823 - 04

Moved by: Trustee Louise Schmidt

That the amendments to Policy 13-School Closures be adopted as presented.

CARRIED

6. ADOPTION OF BOARD MEETING MINUTES

Resolution # BT20220823 - 05

Moved by: Trustee Montina

That the minutes of the June 14, 2022 Regular Meeting of the Board of Trustees of The Palliser School Division be approved as presented.

CARRIED

Resolution # BT20220823 - 06

Moved by: Trustee Oliver

That the minutes of the July 19, 2022 Special Meeting of the Board of Trustees of The Palliser School Division be approved as presented.

CARRIED

7. INFORMATION ITEMS

7.1. *SUPERINTENDENT'S REPORT

Attached to the agenda was the Superintendent's monthly activities report.

7.2. *SECRETARY-TREASURER'S REPORT

Attached to the agenda was the Secretary-Treasurer's monthly activities report.

Chairperson: 

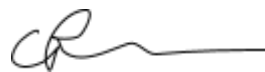
Secretary Treasurer: 

- 7.3. ***ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**
Attached to the agenda was the Associate Superintendent's monthly activities report.
- 7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**
Attached to the agenda was the Deputy Superintendent's monthly activities report.
- 7.5. ***TRUSTEE REPORTS**
Attached to the agenda were the Trustees' monthly activities reports.
- 7.6. ***SCHOOL FIELD TRIP REPORT**
Currently, there are no field trips underway.
- 7.7. ***POLICY RENUMBERING**
The Board has reviewed all the policies in the past two years which resulted in the amalgamation of policies and some policies being converted to administrative procedures. To create a logical numbering system, the Board recommended at the March 1, 2022, Regular Meeting of the Board that the policies be renumbered. The list of policies in the new numbering sequence was provided as information.
- 7.8. *** POLICY 8 - Appeals and Hearings Regarding Student Matters**
Attached to the agenda was the revised version of Policy 8 - Appeals and Hearings Regarding Student Matters.
- 7.9. *** POLICY 4 - Trustee Code of Conduct**
Attached to the agenda was the version of Policy 8 - Trustee Code of Conduct reviewed by the Board on June 14, 2022, which will be put forward to the public for viewing and brought back to the Board for acceptance at the September Board Meeting.
- 7.10. *** POLICY 10 - Safe, Caring and Respectful Learning and Working Environment**
Attached to the agenda was the version of Policy 10 - Safe, Caring and Respectful Learning and Working Environment reviewed by the Board on June 14, 2022, which will be put forward to the public for viewing and brought back to the Board for acceptance at the September Board Meeting.
- 7.11. *** POLICY 14 - Policy Making**

Chairperson:



Secretary Treasurer:



Attached to the agenda was the version of Policy 14 - Policy Making reviewed by the Board on June 14, 2022, which will be put forward to the public for viewing and brought back to the Board for acceptance at the September Board Meeting.

7.12. ***ADMINISTRATIVE PROCEDURE 270: LEARNING COMMONS**

Attached to the agenda was the revised version of Administrative Procedure 270.

7.13. ***ADMINISTRATIVE PROCEDURE 403: EMPLOYEE RESIGNATIONS**

Attached to the agenda was the revised version of Administrative Procedure 403.

7.14. ***ADMINISTRATIVE PROCEDURE 403.5: TRANSITION TO RETIREMENT PROGRAM (TRP)**


Attached to the agenda was the revised version of Administrative Procedure 403.5.


8. ACTION/DISCUSSION ITEMS

8.1. Locally Developed Courses for Approval


Alberta Education requires that all locally developed high school courses be authorized for use by the Board of Trustees. The following list of locally developed courses was submitted to the Board for approval.


Course Name	Version	Course Code	First Approved Year	Approved Start Date	Last Approved Year
Advanced Acting/Touring Theatre 15	3 Credits (1991-2023)	LDC1975	2022-2023		2022-2023
Advanced Acting/Touring Theatre 15	5 Credits (1991-2023)	LDC1975	2022-2023		2022-2023
Advanced Acting/Touring Theatre 25	3 Credits (1991-2023)	LDC2975	2022-2023		2022-2023
Advanced Acting/Touring Theatre 25	5 Credits (1991-2023)	LDC2975	2022-2023		2022-2023
Advanced Acting/Touring Theatre 35	3 Credits (1991-2023)	LDC3975	2022-2023		2022-2023
Advanced Acting/Touring Theatre 35	5 Credits (1991-2023)	LDC3975	2022-2023		2022-2023

Chairperson: 


Secretary Treasurer: 

Astronomy 15	3 Credits (2022-2026)	LDC1947	2022-2023		2025-2026
Astronomy 25	3 Credits (2022-2026)	LDC2947	2022-2023		2025-2026
Astronomy 35	3 Credits (2022-2026)	LDC3947	2022-2023		2025-2026
Chinese (Cantonese) Language and Culture 3Y 15	5 Credits (2005-2023)	LDC1249	2022-2023		2022-2023
Chinese (Cantonese) Language and Culture 3Y 25	5 Credits (2005-2023)	LDC2249	2022-2023		2022-2023
Chinese (Cantonese) Language and Culture 3Y 35	5 Credits (2005-2023)	LDC3249	2022-2023		2022-2023
Competencies in Math 15	3 Credits (2022-2026)	LDC1515	2022-2023		2025-2026
Competencies in Math 15	5 Credits (2022-2026)	LDC1515	2022-2023		2025-2026
Creative Writing and Publishing 15	3 Credits (2009-2023)	LDC1269	2022-2023		2022-2023
Creative Writing and Publishing 15	5 Credits (2006-2023)	LDC1269	2022-2023		2022-2023
Creative Writing and Publishing 25	3 Credits (2009-2023)	LDC2269	2022-2023		2022-2023
Creative Writing and Publishing 25	5 Credits (2006-2023)	LDC2269	2022-2023		2022-2023
Creative Writing and Publishing 35	3 Credits (2009-2023)	LDC3269	2022-2023		2022-2023
Creative Writing and Publishing 35	5 Credits (2006-2023)	LDC3269	2022-2023		2022-2023
Design Thinking for Innovation 15	3 Credits (2021-2025)	LDC1131	2022-2023		2024-2025
Design Thinking for Innovation 15	5 Credits (2021-2025)	LDC1131	2022-2023		2024-2025
Design Thinking for Innovation 25	3 Credits (2021-2025)	LDC2131	2022-2023		2024-2025

Chairperson: 


Secretary Treasurer: 

Design Thinking for Innovation 25	5 Credits (2021-2025)	LDC2131	2022-2023		2024-2025
Design Thinking for Innovation 35	3 Credits (2021-2025)	LDC3131	2022-2023		2024-2025
Design Thinking for Innovation 35	5 Credits (2021-2025)	LDC3131	2022-2023		2024-2025
ESL Introduction to Canadian Studies 15	5 Credits (2005-2023)	LDC1212	2022-2023		2022-2023
ESL Introduction to Canadian Studies 25	5 Credits (2008-2023)	LDC2212	2022-2023		2022-2023
ESL Introduction to Science 15	5 Credits (2005-2023)	LDC1213	2022-2023		2022-2023
ESL Introduction to Science 25	5 Credits (2019-2023)	LDC2213	2022-2023		2022-2023
European History 35	5 Credits (2021-2025)	LDC3257	2022-2023		2024-2025
Film and Media Art 15	3 Credits (2021-2025)	LDC1092	2022-2023		2024-2025
Film and Media Art 15	5 Credits (2021-2025)	LDC1092	2022-2023		2024-2025
Film and Media Art 25	3 Credits (2021-2025)	LDC2092	2022-2023		2024-2025
Film and Media Art 25	5 Credits (2021-2025)	LDC2092	2022-2023		2024-2025
Film and Media Art 35	3 Credits (2021-2025)	LDC3092	2022-2023		2024-2025
Film and Media Art 35	5 Credits (2021-2025)	LDC3092	2022-2023		2024-2025
Fire Rescue Services 15	3 Credits (2018-2023)	LDC1004	2022-2023		2022-2023
Forensic Studies 25	3 Credits (2021-2025)	LDC2256	2022-2023		2024-2025
Forensic Studies 35	5 Credits (2021-2025)	LDC3256	2022-2023		2024-2025

Chairperson: 

Secretary Treasurer: 


History of War and Warfare 15	3 Credits (2022-2026)	LDC1011	2022-2023		2025-2026
History of War and Warfare 25	3 Credits (2022-2026)	LDC2011	2022-2023		2025-2026
Instrumental Jazz 15	3 Credits (2021-2025)	LDC1431	2022-2023		2024-2025
Instrumental Jazz 15	5 Credits (2021-2025)	LDC1431	2022-2023		2024-2025
Instrumental Jazz 25	3 Credits (2021-2025)	LDC2431	2022-2023		2024-2025
Instrumental Jazz 25	5 Credits (2021-2025)	LDC2431	2022-2023		2024-2025
Instrumental Jazz 35	3 Credits (2021-2025)	LDC3431	2022-2023		2024-2025
Instrumental Jazz 35	5 Credits (2021-2025)	LDC3431	2022-2023		2024-2025
Journalism 15	5 Credits (1993-2023)	LDC1696	2022-2023		2022-2023
Journalism 25	5 Credits (2000-2023)	LDC2696	2022-2023		2022-2023
Journalism 35	5 Credits (1997-2023)	LDC3696	2022-2023		2022-2023
Leadership in the Arts 35	3 Credits (2022-2026)	LDC3458	2022-2023		2025-2026
Leadership in the Arts 35	5 Credits (2022-2026)	LDC3458	2022-2023		2025-2026
Leadership, Character & Social Responsibility 15	3 Credits (2021-2025)	LDC1509	2022-2023		2024-2025
Leadership, Character & Social Responsibility 15	5 Credits (2021-2025)	LDC1509	2022-2023		2024-2025
Leadership, Character & Social Responsibility 25	3 Credits (2021-2025)	LDC2509	2022-2023		2024-2025
Leadership, Character & Social Responsibility 25	5 Credits (2021-2025)	LDC2509	2022-2023		2024-2025

Chairperson: 


Secretary Treasurer: 

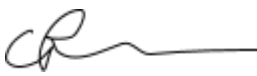
Leadership, Character & Social Responsibility 35	3 Credits (2021-2025)	LDC3509	2022-2023		2024-2025
Leadership, Character & Social Responsibility 35	5 Credits (2021-2025)	LDC3509	2022-2023		2024-2025
Learning Strategies 15	3 Credits (2022-2026)	LDC1599	2022-2023		2025-2026
Learning Strategies 15	5 Credits (2022-2026)	LDC1599	2022-2023		2025-2026
Learning Strategies 25	3 Credits (2022-2026)	LDC2599	2022-2023		2025-2026
Learning Strategies 25	5 Credits (2022-2026)	LDC2599	2022-2023		2025-2026
Learning Strategies 35	3 Credits (2022-2026)	LDC3599	2022-2023		2025-2026
Learning Strategies 35	5 Credits (2022-2026)	LDC3599	2022-2023		2025-2026
Literature and Composition 25	3 Credits (2021-2025)	LDC2627	2022-2023		2024-2025
Literature and Composition 35	5 Credits (2021-2025)	LDC3627	2022-2023		2024-2025
Marine Life and Ecosystems 35	5 Credits (2022-2026)	LDC3141	2022-2023		2025-2026
Myth-Busting Science 25	3 Credits (2009-2023)	LDC2403	2022-2023		2022-2023
Paleontology 15	3 Credits (2021-2025)	LDC1293	2022-2023		2024-2025
Paleontology 15	5 Credits (2021-2025)	LDC1293	2022-2023		2024-2025
Paleontology 25	3 Credits (2021-2025)	LDC2293	2022-2023		2024-2025
Paleontology 25	5 Credits (2021-2025)	LDC2293	2022-2023		2024-2025
Paleontology 35	3 Credits (2021-2025)	LDC3293	2022-2023		2024-2025

Chairperson: 

Secretary Treasurer: 

Paleontology 35	5 Credits (2021-2025)	LDC3293	2022-2023		2024-2025
Portfolio Art 35	3 Credits (2014-2023)	LDC3158	2022-2023		2022-2023
Portfolio Art 35	5 Credits (2005-2023)	LDC3158	2022-2023		2022-2023
Psychology - Abnormal 35	3 Credits (2022-2026)	LDC3155	2022-2023		2025-2026
Religious Studies - Christian Studies 15	3 Credits (2018-2023)	LDC1775	2022-2023		2022-2023
Religious Studies - Christian Studies 25	3 Credits (2018-2023)	LDC2775	2022-2023		2022-2023
Religious Studies - Christian Studies 35	3 Credits (2018-2023)	LDC3775	2022-2023		2022-2023
Scientific Research 35	3 Credits (2022-2026)	LDC3140	2022-2023		2025-2026
Self-Directed Learning 15	3 Credits (2015-2023)	LDC1002	2022-2023		2022-2023
Speech and Debate 15	3 Credits (2022-2026)	LDC1209	2022-2023		2025-2026
Speech and Debate 25	3 Credits (2020-2024)	LDC2244	2022-2023		2023-2024
Speech and Debate 35	3 Credits (2020-2024)	LDC3244	2022-2023		2023-2024
Technical Theatre 15	3 Credits (2022-2026)	LDC1987	2022-2023		2025-2026
Technical Theatre 15	5 Credits (2022-2026)	LDC1987	2022-2023		2025-2026
Technical Theatre 25	3 Credits (2022-2026)	LDC2987	2022-2023		2025-2026
Technical Theatre 25	5 Credits (2022-2026)	LDC2987	2022-2023		2025-2026
Technical Theatre 35	3 Credits (2022-2026)	LDC3987	2022-2023		2025-2026

Chairperson: 

Secretary Treasurer: 

Technical Theatre 35	5 Credits (2022-2026)	LDC3987	2022-2023		2025-2026
Vocal Jazz 15	5 Credits (2021-2025)	LDC1433	2022-2023		2024-2025
Vocal Jazz 25	5 Credits (2021-2025)	LDC2433	2022-2023		2024-2025
Vocal Jazz 35	5 Credits (2021-2025)	LDC3433	2022-2023		2024-2025
Yoga Fitness 15	3 Credits (2019-2023)	LDC1909	2022-2023		2022-2023
Yoga Fitness 15	5 Credits (2019-2023)	LDC1909	2022-2023		2022-2023
Yoga Fitness 25	3 Credits (2019-2023)	LDC2909	2022-2023		2022-2023
Yoga Fitness 25	5 Credits (2019-2023)	LDC2909	2022-2023		2022-2023
Yoga Fitness 35	3 Credits (2019-2023)	LDC3909	2022-2023		2022-2023
Yoga Fitness 35	5 Credits (2019-2023)	LDC3909	2022-2023		2022-2023

Resolution # BT20220823 - 07

Moved by: Trustee Laturnus

That the Board approves the list of locally developed courses as presented.

CARRIED


8.2. Policy Review: Policy 7 - Committees of the Board

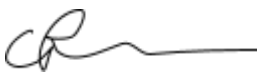
Division policies are reviewed on a continuous basis to ensure they reflect the position of the Board. Policy 7 - Committees of the Board was reviewed by the Board and shared with stakeholders.

Resolution # BT20220823 - 08

Moved by: Trustee Laturnus

That the Board adopts Policy 7 - Committees of the Board as presented which includes the addition of the Rural Caucus of Alberta School Boards to the list of

Chairperson: 

Secretary Treasurer: 

external committees and that a correction of language occur in paragraph 2.2.2 to read “represent the Board’s positions and interests at the Zone level”.

CARRIED

8.3. Value Scoping Report for Coalhurst

Resolution # BT20220823 - 09

Moved by: Trustee Montana

That the Board approves the Value Scoping Report for Coalhurst Schools Capital Plan as presented and directs Administration to submit to Alberta Education.

CARRIED

8.4. Staff Salary Increases

Based on historical practices of The Palliser School Division, when a settlement occurs with one pay group, consideration of equitable salary increases occurs for all other pay groups in the division.

Resolution # BT20220823 - 10

Moved by: Trustee Oliver

That based on the budget for the 2022-2023 school year that was approved by the Board by way of Resolution BT20220524 - 04, the Board directs Administration to implement a 1.75% salary increase as of September 1, 2022 to employees not covered by a collective agreement.

CARRIED

8.5. Opening Day Update

Opening Day activities will be held online. Keynote speaker and Canadian educator, Shelley Moore, will be addressing the topic of inclusive education. The agenda has been shared with administrators and staff will gather in small groups at each site. The Wall of Fame Celebration will kick off the day with two inductees from 2021 being recognized.

8.6. Confirmation of Meeting with Minister of Education

The Minister of Education has requested a meeting with The Board of Trustees of The Palliser School Division. The meeting will take place at the Heritage Inn Hotel and Convention Centre in Taber, AB on September 1, 2022, from 9:15-9:45

Chairperson: 

Secretary Treasurer: 

a.m. The Board will bring forward two topics of mental wellness and financial securities for the future.

8.7. Finance Update 2021-2022 School Year

Cindy Rogers, Director of Finance, provided a financial update for 2021-2022.

Resolution # BT20220823 - 11
Moved by: Trustee Montina

That the Board receives the Finance Update report as information.

CARRIED

9. ADJOURNMENT

Being no further business before the Board, the meeting was adjourned at 1:27 p.m.

Chairperson: 

Secretary Treasurer: 