



MINUTES

**BOARD OF TRUSTEES OF THE PALLISER SCHOOL DIVISION
ORGANIZATIONAL MEETING
BT020230822**

**DATE: August 22, 2023
9:00 a.m - Palliser Meeting Room C**

in Attendance: Lorelei Bexte, Board Chair
Tony Montana, Vice Chair
Debbie Laturnus, Trustee
Mike Oliver, Trustee
Sharon Rutledge, Trustee
Louise Schmidt, Trustee

Staff in Attendance: Dave Driscoll, Superintendent
Tom Hamer, Deputy Superintendent
Audrey Kluin, Associate Superintendent
Dexter Durfey, Secretary Treasurer
Wesley Lebeau, Communications Office

Recording: Michelle Taylor

1. CALL TO ORDER

Trustee Lorelei Bexte, called the meeting to order at 9:01 a.m. and turned the meeting over to Secretary Treasurer, Dexter Durfey.

2. ELECTION PROCEDURE

Secretary Treasurer, Dexter Durfey, reviewed the election procedure with the trustees.

3. ELECTION OF CHAIR

Secretary Treasurer, Dexter Durfey, called three times for nominations for the position of Board Chair to hold office during the pleasure of the Board.

Trustee Debbie Laturnus nominated Trustee Lorelei Bexte for the position of Chair for the 2023-2024 term. Trustee Lorelei Bexte accepted the nomination.

Resolution # BTO-20230822 - 01

Moved by: Trustee Louise Schmidt

That the nominations for the position of Chair cease.

CARRIED

Chairperson:

Secretary Treasurer:

Secretary Treasurer, Dexter Durfey acclaimed Trustee Lorelei Bexte the Chair of the Board for the 2023-2024 term. Congratulations to Lorelei.

The Oath of Office for the position of Chair occurred.

Trustee Lorelei Bexte assumed the Chair's position.

4. ELECTION OF VICE-CHAIR AND ALTERNATE VICE-CHAIR

Chair Lorelei Bexte called three times for nominations for the position of Vice-Chair to hold office during the pleasure of the Board.

Chair Lorelei Bexte nominated Trustee Tony Montana for the position of Vice-Chair for the 2023-2024 term. Trustee Tony Montana accepted the nomination.

Resolution # BTO-20230822 - 02

Moved by: Trustee Sharon Rutledge

That the nominations for the position of Vice-Chair cease.

CARRIED

Chair Lorelei Bexte, acclaimed Trustee Tony Montana the Vice-Chair of the Board for the 2023-2024 term. Congratulations to Tony.

The Oath of Office for the position of Vice-Chair occurred.

Chair Lorelei Bexte called three times for nominations for the position of Alternative Vice-Chair to hold office during the pleasure of the Board.

Trustee Tony Montana nominated Trustee Debbie Latusus for the position of Alternate Vice-Chair for the 2023-2024 term. Trustee Debbie Latusus accepted the nomination.

Resolution # BTO-20230822 - 03

Moved by: Trustee Louise Schmidt

That the nominations for the position of Alternate Vice-Chair cease.

CARRIED

Chair Lorelei Bexte acclaimed Trustee Debbie Latusus the Alternate Vice-Chair of the Board for the 2022-2023 term. Congratulations to Debbie.

The Oath of Office for the position of Alternate Vice-Chair occurred.

Chairperson:



Secretary Treasurer:



5. ESTABLISHMENT OF COMMITTEES

5.1. STANDING COMMITTEES

As per Board Policy 7: Committees of the Board, Standing Committees are established to assist the Board with the work of an on-going or recurring nature. Board Committee of the Whole is established as a Standing Committee of the Board. Standing Committees are listed as follows:

- 5.1.1.1. Appeal Committee
- 5.1.1.2. Engagement Committee
- 5.1.1.3. Policy Advisory Committee

5.2. EXTERNAL COMMITTEE REPRESENTATIVES

Chair Lorelei Bexte will remain as the Palliser Board representative to TEBA.

5.2.1. ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) - One Member

Trustee Mike Oliver will remain as the Palliser Board representative to the ASBA Zone 6 and Trustee Sharon Rutledge will remain as the alternate, should Trustee Oliver be unable to attend.

5.2.2. RURAL CAUCUS OF ALBERTA SCHOOL BOARDS - One Member

Trustee Mike Oliver will remain as the Palliser Board representative to the Rural Caucus of Alberta School Boards.

5.2.3. LETHBRIDGE COUNTY COMMUNITY LEARNING COUNCIL - ONE MEMBER

Trustee Debbie Laturus will remain as the representative of the Board on the Lethbridge County Community Learning Council. Trustee Mike Oliver will serve as the alternate should Debbie Laturus be unable to attend.

5.2.4. VULCAN & DISTRICT RECREATION BOARD - ONE MEMBER

Trustee Louise Schmidt will remain as representative of the Board on the Vulcan and District Recreation Board.

5.2.5. VULCAN JOINT USE COMMITTEE - ONE MEMBER

Trustee Louise Schmidt will remain as representative of the Board on the Vulcan Joint Use Committee.

Chairperson:



Secretary Treasurer:



5.2.6. COALDALE COMMUNITY SERVICES COMMITTEE - ONE MEMBER

Trustee Debbie Laturus will remain as representative of the Board on the Coaldale Community Services Committee and Trustee Sharon Rutledge will remain as the alternate, should Trustee Debbie Laturus be unable to attend.

5.3. INTERNAL COMMITTEE REPRESENTATIVES

5.3.1. BOARD-TEACHER ADVISORY COMMITTEE - 1 MEMBER AND BOARD CHAIR

Trustee Mike Oliver will remain as Trustee representative on the Board Teacher Advisory Committee. Trustee Lorelei Bexte will sit as the Board Chair on the committee.

5.3.2. AUDIT COMMITTEE - 2 MEMBERS AND THE BOARD CHAIR

Trustee Tony Montana and Trustee Debbie Laturus will remain as Trustees on the Audit Committee. Trustee Lorelei Bexte, as Chair, will also sit on the committee.

5.3.3. LABOUR RELATIONS NEGOTIATING COMMITTEE - 1 MEMBER AND THE BOARD CHAIR

Trustee Sharon Rutledge will remain as the Board representative on the Labour Relations Negotiating Committee. Trustee Debbie Laturus will remain as the alternate. Trustee Lorelei Bexte, as Board Chair, will also sit on the committee.

5.3.4. WALL OF FAME COMMITTEE - 2 MEMBERS AND THE BOARD CHAIR

Trustee Tony Montana and Trustee Louise Schmidt will remain as representatives of the Board on the Wall of Fame Committee. Trustee Lorelei Bexte, as Board Chair, will sit on the Wall of Fame Committee.

Resolution # BTO-20230822 - 04

Moved by: **Tony Montana**

That the names of Trustees as put forward for the external and internal committees for the 2023-2024 year remain as presented.

CARRIED

Chairperson:



Secretary Treasurer:



6. BOARD YEAR PLAN

The draft Board year plan for The Board of Trustees of Palliser School Division for the 2023-2024 school year was reviewed and discussed.

Resolution # BTO-20230822 - 05

Moved by: Tony Montana

That the Board Year Plan be received as information.

CARRIED

7. ESTABLISHMENT OF REGULAR MEETING DATES

The following dates will be established as regular meeting dates for the 2023-2024 term. All meetings will be held at the Palliser Education Centre, #101, 3305 - 18 Avenue North, Lethbridge, Alberta.

- Tuesday, September 12, 2023: 9:00 a.m. – 4:00 p.m.
- Tuesday, October 10, 2023: 9:00 a.m. – 4:00 p.m.
- Tuesday, November 14, 2023: 9:00 a.m. – 4:00 p.m.
- Tuesday, November 28, 2023: 9:00 a.m. - 4:00 p.m. (Audit Meeting)
- Tuesday, December 12, 2023: 9:00 a.m. – 4:00 p.m.
- Tuesday, January 16, 2024: 9:00 a.m. – 4:00 p.m.
- Tuesday, February 13, 2024: 9:00 a.m. – 4:00 p.m.
- Tuesday, March 12, 2024: 9:00 a.m. – 4:00 p.m.
- Tuesday, April 9, 2024: 9:00 a.m. - 4:00 p.m.
- Tuesday, May 14, 2024: 9:00 a.m. – 4:00 p.m.
- Tuesday, June 11, 2024: 9:00 a.m. – 4:00 p.m.

Through discussion, the Board decided that the next Organizational Meeting will take place on June 11, 2024. The intent is that the serving chair will continue to serve until the first meeting of the new school year in September upon which time the newly elected chair will assume the chair responsibilities.

Resolution # BTO-20230822 - 06

Moved by: Mike Oliver

That the proposed meeting dates of The Board of Trustees of Palliser School Division be adopted as presented with an additional meeting being added on November 28, 2023, for the purpose of audit review and the deletion of a meeting in August.

CARRIED

Chairperson:



Secretary Treasurer:



8. ALTERNATIVE PROGRAM AND SCHOOL REPRESENTATION

The Board discussed alternative program and school representation and determined that representation will remain as follows for the 2023-2024 school year.

- Trustee Lorelei Bexte, representing a rural area in Vulcan County east of Highway 23/24 that includes the following schools:
 - Arrowwood Community School, Arrowwood
 - Milo Community School, Milo
 - Champion School, Champion
 - County Central High School, Vulcan
 - Calgary Christian Elementary School, Calgary
 - Calgary Christian Secondary School, Calgary
 - Calgary Islamic School - Akram Jomaa campus, Calgary
 - Calgary Islamic School - Omar Bin Al-Khattab campus, Calgary
 - Heritage Christian Academy, Calgary
 - Horizon Leadership Academy, Calgary
 - Menno Simons Christian School, Calgary
- Trustee Debbie Laturnus, representing:
 - Jennie Emery Elementary School, Coaldale
 - John Davidson School, Coaldale
 - Kate Andrews High School, Coaldale
 - Palliser Beyond Borders, Coaldale
 - R.I. Baker Middle School, Coaldale
 - Trinity Christian School, Calgary
- Trustee Tony Montana, representing:
 - Barons School, Barons
 - Carmangay School, Carmangay
 - Coalhurst Elementary School, Coalhurst
 - Coalhurst High School, Coalhurst
 - Noble Central School, Nobleford
- Trustee Mike Oliver, representing:
 - Dorothy Dalglish Elementary School, Vulcan
 - Huntsville School, Iron Springs
 - Master's Academy, Calgary
 - Master's College, Calgary
 - National Sport School, Calgary
 - Picture Butte High School, Picture Butte
- Trustee Sharon Rutledge, representing:
 - Jennie Emery Elementary School, Coaldale
 - John Davidson School, Coaldale
 - Kate Andrews High School, Coaldale
 - Palliser Beyond Borders, Coaldale
 - R.I. Baker Middle School, Coaldale

Chairperson:



Secretary Treasurer:



- Sunnyside School, Lethbridge County
- Trustee Louise Schmidt, representing:
 - Brant Christian School, Brant
 - Carmangay School, Carmangay
 - Champion Community School, Champion
 - County Central High School, Vulcan
 - Palliser Beyond Borders, Vulcan
 - Vulcan Prairieview Elementary School, Vulcan

9. TRUSTEE REMUNERATION AND SCHEDULE OF REIMBURSEMENT

MOVE TO *IN-CAMERA*

Resolution # BT20230822 - 07

Moved by: Trustee Sharon Rutledge

That the meeting move *In-Camera*, at 9:35 a.m., pursuant to Section S64(3) of the Education Act, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, and Revised Statutes of Alberta 2000, Chapter S-3 and amendments thereto, to discuss Privileged Information with regards to identified In-Camera Items.

CARRIED

MOVE OUT OF *IN-CAMERA*

Resolution #BT20230822 - 08

Moved by: Trustee Mike Oliver

That the meeting moves out of *in-camera* at 9:57 a.m.

MOTIONS ARISING FROM *IN-CAMERA*

There were no motions arising from *in-camera*.

Proposed changes to trustee remuneration were presented by Secretary Treasurer, Dexter Durfey.

Resolution # BTO-20230822 - 09

Moved by: Tony Montana

That the Trustee remuneration schedule be adopted as presented with an increase to the rate for breakfast to \$20.00.

MOTION DEFEATED

Resolution # BTO-20230822 - 10

Moved by: Debbie Laturnus

That the Trustee remuneration schedule be adopted as presented

CARRIED

Chairperson:



Secretary Treasurer:



10. TRUSTEE DISCLOSURE OF INFORMATION (EDUCATION ACT)

The Education Act directs that Trustees must disclose information related to their names and employment, as well as that of their spouse and minor children; and the names of the organizations or persons in which they, their spouse or minor children have a pecuniary interest. If this information has changed trustees are asked to provide updated information to the Secretary Treasurer's office as soon as possible.

11. ADJOURNMENT

Being that there was no more business before the Board, the Chair called this meeting adjourned at 10:21 a.m.

Chairperson:

Louise E. Berte

Secretary Treasurer:

[Signature]