

AGENDA

THE BOARD OF TRUSTEES OF PALLISER SCHOOL DIVISION REGULAR MEETING

BT20240409

DATE: April 9, 2024

9:00 a.m. - Palliser Meeting Room B

1. CALL TO ORDER

2. ADOPTION OF CONSENT AGENDA

*Items in the Information Section may be moved to Action upon request.

3. MOVE TO IN-CAMERA (9:00 - 10:30 a.m.)

4. MOTIONS ARISING FROM IN-CAMERA

5. APPROVAL OF BOARD MEETING MINUTES

5.1. March 12, 2024, Regular Meeting Minutes

6. PRESENTATIONS

6.1. [Literacy Accountability Report](#)

6.2. [Numeracy Accountability Report](#)

7. INFORMATION ITEMS

7.1. ***SUPERINTENDENT'S REPORT**

Attached as information is the Superintendent's monthly activities report.

7.2. ***SECRETARY TREASURER'S REPORT**

Attached as information is the Secretary Treasurer's monthly activities report.

7.3. ***ASSOCIATE SUPERINTENDENT, HUMAN RESOURCES REPORT**

Attached as information is the Associate Superintendent's monthly activities report.

7.4. ***DEPUTY SUPERINTENDENT, LEARNING SERVICES REPORT**

Attached as information is the Deputy Superintendent's monthly activities report.

7.5. ***TRUSTEE REPORTS**

Attached as information are the Trustees' monthly activities reports.

7.5.1. [Trustee Tony Montana](#)

7.5.2. [Trustee Mike Oliver](#)

7.5.3. [Trustee Lorelei Bexte](#)

7.5.4. [Trustee Debbie Latusus](#)

7.5.5. [Trustee Sharon Rutledge](#)



- 7.6. [***ALBERTA SCHOOL BOARDS ASSOCIATION \(ASBA\) ZONE 6 UPDATE**](#)
- 7.7. ***ADMINISTRATIVE PROCEDURE 100: DIVISION THREE-YEAR EDUCATION PLAN**
[Administrative Procedure 100](#) has been revised and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.
- 7.8. ***ADMINISTRATIVE PROCEDURE 101: DIVISION ANNUAL EDUCATION RESULTS REPORT**
[Administrative Procedure 101](#) has been revised and is provided as information for the Board. The Administrative Procedure will be posted on the division website following this Board meeting.
- 7.9. ***REMOVAL OF ADMINISTRATIVE PROCEDURE 318: HEAD LICE IDENTIFICATION AND SCREENING**
 Administrative Procedure 318 will be removed following this meeting as the division follows [Alberta Health Services guidelines for head lice](#).
- 7.10. ***ADMINISTRATIVE PROCEDURE 420: ROLE OF THE PRINCIPAL**
[Administrative Procedure 420](#) and its [Appendix](#) have been revised and are provided as information for the Board. The Administrative Procedure and Appendix will be posted on the division website following this Board meeting.
- 7.11. ***SCHOOL FIELD TRIP REPORT**

School	Destination	Scope	Dates	Step
Master's College	Victoria, BC	Marine Biology	March 2024	Complete
County Central High School	Europe	History	March 2024	Complete
Coalhurst/Picture Butte High Schools	Sydney, BC	Marine Biology	April 2024	Complete
Heritage Christian Academy	Greece	History	April 2024	Approved
Trinity Christian School	Victoria, BC	Marine	April 2024	Approved
Calgary Christian Secondary School	New Westminster, BC	Theatrical Arts	April 2024	Planning
Calgary Christian Secondary School	West Coast Trail	Leadership/Character growth	May 2024	Planning
Calgary Christian Secondary School	Toronto, ON	Music	May 2024	Approved
Trinity Christian School	Kelowna, BC	Leadership/Character growth	June 2024	Planning
Master's College	Quebec	Humanities	June 2024	Planning



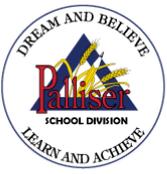
Calgary Christian Secondary School	Europe	History	March 2025	Planning
Noble Central/ Picture ButteHigh School	Europe	History	April 2025	Planning

8. ACTION/DISCUSSION ITEMS

- 8.1. [2023-2024 Fiscal Budget Update](#)
- 8.2. [Alberta School Councils' Association Golf Fundraiser](#)
- 8.3. [Minister's Youth Council](#)
- 8.4. [Clarification of Expectations and Requests of School Administrators in Creating Calendars for 2024-2025](#)

9. ADJOURNMENT





Memorandum

April 9, 2024

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Literacy Accountability Report

Background

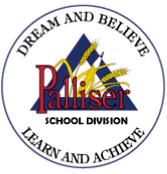
Dr. Adam Browning, Director of Learning, will present the [Literacy Accountability Report](#).

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Memorandum

April 9, 2024

To: Board of Trustees

From: Tom Hamer, Deputy Superintendent

RE: Numeracy Accountability Report

Background

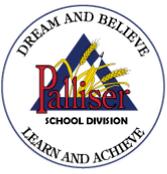
Jackie Kark, Director of Learning, will present the [Numeracy Accountability Report](#).

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Dave Driscoll, Superintendent
Board Meeting Date: April 9, 2024

HIGHLIGHTS

- Senior Administrative Leadership Team Meetings
 - Administrators Council Meeting
 - Senior Administration succession planning
 - Senior Administration Evaluation Review
 - Board Priorities Planning
 - Alberta School Boards' Association Engagement Session
 - Teachers' Employer Bargaining Association (TEBA) Engagement Session
 - College of Alberta Superintendents Annual Learning Conference
 - School Visits
 - International Exchange to Argentina Planning
 - Alberta Education Supports Sector Engagement Session
-

AREAS OF EMPHASIS FOR NEXT MONTH

- Senior Leadership Leadership Team Meetings
- Board Priorities Planning
- Board Visioning
- Senior Administration Evaluation Review
- Teachers' Employer Bargaining Association (TEBA) Engagement Session
- School Division Walk About with the Faculty of Education at the University of Lethbridge
- New Teacher Meeting
- College of Alberta Superintendents FNMI Gathering
- Alberta Association of Public Schools-International Spring Meeting
- Canadian Association of Public Schools-International Conference
- University of Lethbridge Dual Credit Agreement Renewal Discussion

[RETURN TO AGENDA](#)





Dexter Durfey, Secretary Treasurer
Board Meeting Date: April 9, 2024

HIGHLIGHTS

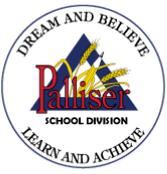
- Senior Administrative Leadership Team Meetings
 - Administrators Council Meeting
 - Coalhurst Solution Planning
 - Board Priorities Session
 - Coaldale High School and Recreation Centre Construction Meetings
 - Industry Knowledge Sharing with Battle River School Division
 - Staffing Discussions
 - Alberta Education Reporting Preparation
 - Collective Bargaining
 - Alberta Risk Managed Insurance Consortium (ARMIC) Executive Meeting
 - Finance Team Meeting
 - Capital Planning Discussions
-

AREAS OF EMPHASIS FOR NEXT MONTH

- Continue work with ARMIC Insurance
- Administrator's Council Meeting
- Continue to attend Coaldale High School and Recreation Centre Construction meetings
- Continue with Coalhurst Solution Planning
- Senior Administration Leadership Team Meetings
- Industry Knowledge Sharing with Battle River School Division
- Board Priorities Planning
- Board Visioning
- Alberta Risk Managed Insurance Consortium (ARMIC) Executive Meeting

[RETURN TO AGENDA](#)





Audrey Kluin, Associate Superintendent, Human Resources
Board Meeting Date: April 9, 2024

HIGHLIGHTS

- Administrators Council Meeting
- Senior Administration Leadership Team Meetings
- Collective Bargaining
- Staffing Discussions
- Weekly HR Team Meetings
- Edsembli HRP Implementation Meetings
- Administrative Procedure Review
- School Visits
- Administrator Mentorship and Evaluations
- Edwin Parr Nominee Preparation
- 2024-2025 Staffing Plan
- ASEBP - Annual Employer Premium Presentation

AREAS OF EMPHASIS FOR NEXT MONTH

- Weekly HR Team Meetings
- Senior Administration Leadership Team Meetings
- Administrators Council Meeting
- Administrative Procedure Review
- Administrator Mentorship and Evaluations
- Teachers' Employer Bargaining Association (TEBA) Engagement Session
- 2024-2025 Staffing Plan
- New Teacher Meeting

[RETURN TO AGENDA](#)





Tom Hamer, Deputy Superintendent
Board Meeting Date: April 9, 2024

HIGHLIGHTS

- Senior Administration Leadership Team Meetings
- Administrators Council Meetings
- School Visits
- Administrator Mentorship and Evaluations
- Learning Services Team Meetings
- Years of Services Award Presentations
- International Student Arrivals and Departures
- College of Alberta Superintendents Annual Learning Conference
- Staffing Discussions
- International Student Reciprocal Exchange Program Administration
- Student Exchange to Spain
- Administrative Procedure Review

AREAS OF EMPHASIS FOR NEXT MONTH

- Senior Administration Leadership Team Meetings
- Learning Services Team Meetings
- Administrator evaluations
- Alberta Association of Public Schools - International Spring Meeting
- Ecosystem Summit
- International Agency Follow up
- Years of Services Award Presentations
- Canadian Association of Public Schools-International Conference

[RETURN TO AGENDA](#)





Trustee Tony Montana
Trustee Activities for March 2024

DATE	PURPOSE	LOCATION	COMMENTS
March 3, 2024	Alberta Rural Education Symposium	River Cree Resort, Enoch, AB	Attend the Alberta Rural Education Symposium. For full details on this conference please see the report submitted as part of the March Board meeting package.
March 4, 2024	Alberta Rural Education Symposium	River Cree Resort, Enoch, AB	Attend the Alberta Rural Education Symposium. For full details on this conference please see the report submitted as part of the March Board meeting package.
March 5, 2024	Alberta Rural Education Symposium	River Cree Resort, Enoch, AB	Attend the Alberta Rural Education Symposium. For full details on this conference please see the report submitted as part of the March Board meeting package.
March 5, 2024	Agenda Meeting	Virtual	Set the Agenda for the March Regular Board Meeting
March 6, 2024	Visioning and Meeting with Minister Schow	Palliser Head Office	Review and complete the Board portion of the Vision process for the school division. Meet with Minister Schow to discuss the school divisions concerns, the new budget, and the CHS school.
March 6, 2024	CES Parent Council	CES	Met with the CES Parent Council to provide an update from the February board meeting and receive an update on the school activities from the Principal and Vice-Principal.
March 11, 2024	Interviews for Assoc. Superintendent	Palliser Head office	Carry out interviews for the candidates for the Associate Superintendent
March 12, 2024	Regular Board Meeting	Palliser Head Office	March Regular Board Meeting.
March 15, 2024	Interview Debrief	Virtual	Meeting to discuss and select candidate for Associate Superintendent role.
March 19, 2024	Council of Councils	Virtual	Palliser Council of Councils meeting to share information with school council chairs from across the division.
March 26, 2024	Committee of the Whole	Virtual	Committee of the Whole meeting to discuss the budget priorities for the 2024-2025 school year.

[RETURN TO AGENDA](#)





Trustee Mike Oliver

Trustee Activities for March 2024

DATE	PURPOSE	LOCATION	COMMENTS
March 3, 2024	Rural Caucus	Edmonton	Received reports from Rural Caucus executive. They are focusing on three areas of concern. Transportation, Wrap around services, Staff Shortages. Update on the Web page and had a presentation by Kevin Van Lagen on Fostering innovation in Rural Education (Altario School)
March 3-5, 2024	Rural Education Symposium	Edmonton	Sunday we had an evening with the Minister. He gave an update on what the Government was doing and there was a Q/A session following. Monday Cadmus Delorme shared a message entitled "Reconciliation, a message of hope". That was followed by a presentation by Dr. Leyton Schnellert on - Equity, Diversity and Voice in a Rural Context. Dr. Jordan Tinney then led the group through a series of discussions and activities on Governance. Tuesday Dr. Tinney facilitated a student panel discussing Rural education and their experiences. The day concluded with Dr. Ken Coates discussing "Education and the Survival of Rural Alberta".
March 6, 2024	Board Visioning Meeting	Palliser Education Centre	Participated in a visioning exercise as a board.
March 6, 2024	Meeting with Minister Schow	Palliser Education Centre	Had a discussion with Minister Schow and was able to bring up items concerning our division with him and asked for his assistance in advocating on our behalf.
March 8, 2024	SACI Trades Education	Lethbridge College	I was able to attend the Introduction of SACI. We were given an overview of what this program is about and who is involved. Then we were taken on a tour of the labs where the students get a hands on opportunity to participate in such programs as Transportation, Culinary, Welding, and Construction. They also showed us the future site where many of these courses will be offered to our Students.
March 12, 2024	Board Meeting	Palliser Education Centre	We received a report on Human Resources. We approved the three year Capital plan, and discussed some zone 6 items that were brought up, as well as S endorsement for volunteer Bus Drivers. Also talked about advocacy at the Federal level.





March 14, 2024	Chamber of Commerce Meeting	Picture Butte	I was able to share with the Chamber what our schools have been up to this last month.
March 14, 2024	PBHS School Council meeting	PBHS	Shared the Board Highlights from our last Board meeting and we reviewed what has been taking place in the school this last month and upcoming activities.
March 18, 2024	DDS School Council Meeting	DDS	Shared the Board Highlights from our last Board meeting and we reviewed what has been taking place in the school this last month and upcoming activities.
March 19, 2024	Council of Councils Meeting	Palliser Education Centre	We were given presentations on Assessment and reporting as well as the role of school councils and school finances.
March 20, 2024	ASBA Zone 6 meeting	Lethbridge 51 Division office	ASBA executive gave reports as well as the Zone 6 executive. There was a round table discussion concerning Bandwidth/Cyber Security, Transportation, Jurassic Battery Storage, and International Student Programs. In the afternoon we were given a presentation on Acoustic Learning.
March 25, 2024	Huntsville School Council meeting	Huntsville	Shared the Board Highlights from our last Board meeting and we reviewed what has been taking place in the school this last month and upcoming activities.
March 26, 2024	Committee of the Whole	Palliser Education Centre	Discussed Priorities for the 2024 - 2025 Budget year.

[RETURN TO AGENDA](#)





Trustee Lorelei Bexte

Trustee Activities for March 2024

DATE	PURPOSE	LOCATION	COMMENTS
March 4, 2024	School Meeting	Vulcan	Prairieview School Council Meeting
March 5, 2024	Agenda Meeting	Virtual	Set March In-Camera and regular Agenda items
March 6, 2024	Board Visioning Session	Lethbridge	Work with Rick Gilson and Administration.
March 6, 2024	Minister Meeting	Lethbridge	Minister Joseph Schow joined virtually to meet and listen to the Board. Challenges and Successes within the Division were shared with the Minister.
March 8, 2024	Collegiate Tour	Lethbridge College	Alberta Dual Credit and Youth Initiatives South Partnership. Career Education Exposure provides hands on learning for our students in an area of interest
March 11, 2024	Interviews	Lethbridge	Interviews conducted to fill the Associate Superintendent of Business Services.
March 12, 2024	Board Meeting	Lethbridge	Human Resources report, Capital Priorities, training for Volunteer Bus Drivers
March 15, 2024	Interview Debrief	Virtual	Discussion on steps forward after reference checks done on Candidates
March 17/18, 2024	ASBA Board Chair	Edmonton	Conversations with Minister of Education and Staff on upcoming policies that will be set in the fall sitting.
March 19, 2024	School Council of Councils	Virtual	Jackie Kark shared information about Assessment and Reporting
March 20, 2024	ASBA Zone 6	Virtual	Learning on Acoustical Design in Schools. ASBA Provincial Reports, Discussions on Cyber-Security and Bandwidth costs/challenges
March 20, 2024	Bargaining Meeting	Virtual	Discussion on up-coming bargaining session March 22, 2024
March 20, 2024	School Meeting	Virtual	Menno Simons School Council Meeting
March 22, 2024	Bargaining Meeting	Virtual	In-Camera Bargaining
March 25, 2024	Long Service Awards	Calgary	Attended start of Staff Meeting at OBK to deliver Long Service Awards to 5 staff members.
March 26, 2024	Committee of the Whole	Virtual	Budget Priorities session

[RETURN TO AGENDA](#)





Trustee Debbie Laturus
Trustee Activities for February 2024

DATE	PURPOSE	LOCATION	COMMENTS
March 4, 2024	JD school council meeting	JD school	Reported February board highlights
March 5, 2024	Agenda Meeting	Virtual Meeting	Set agenda for March board meeting
March 6, 2024	Board Visioning Meeting	Palliser Central Office	Discussion about board vision
March 6, 2024	Meeting with Minister Schow	Palliser Central Office	Discussion with Minister Schow about financial shortfalls Palliser is experiencing
March 11, 2024	JE school council	JE school	Reported February board highlights
March 12, 2024	Regular Board Meeting	Palliser Central Office	Regular Board business
March 19, 2024	RI Baker school council	RI Baker school	Reported January, February and March board highlights
March 22, 2024	Dessert Concert	RI Baker school	Enjoyed performances from both Kate Andrews and RI Baker bands
March 26, 2024	Committee of the Whole	Palliser Central Office	Discussion on board priorities
March 27, 2024	KA school council	KA school	Reported January, February and March board highlights

[**RETURN TO AGENDA**](#)

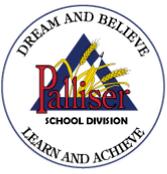




Trustee Sharon Rutledge
Trustee Activities for March 2024

DATE	PURPOSE	LOCATION	COMMENTS
March 04, 2024	P/C Meeting	JDS in Coaldale	Well attended meeting. Presentation by Alisha Hughes on careers. Field trips to Heritage Park and Waterton planned. Excitement for LGM Baseball Tournament in June. Possibly of 5-7 grade 12 graduates.
March 06, 2024	Board Visioning Part 2	Board Office	Reviewing & understanding priorities (belonging, wellness, lifelong learning)
March 06, 2024	Virtual Meeting Minister Schow	Board Office	Topics discussed: Underfunding in mental health, technology, transportation, and SACI (Southern Alberta Collegiate Institute)
March 06, 2024	P/C Meeting	Sunnyside School	14 in attendance. Board report presented. Discussed a new slogan for the school website, Assurance surveys, Sunnyside 70th celebration & Penny Carnival on May 24, and greenhouse deposit sent ready for delivery.
March 11, 2024	P/C Meeting	JEES in Coaldale	Excitement for first Gala Fundraiser event, Spirit Days activities, ideas for ASCA grant, Inclusive playground possibility (access to wheelchairs)
March 12, 2024	Board Meeting	Board Office	Discussion on Palliser issues
March 19, 2024	Long Service Awards	KAHS in Coaldale	Three 5 years, two 20 years of service awards presented
March 19, 2024	Council of School Councils Meeting	Board Office	6 schools represented (JDS first time) Presentation on assessments and new report cards emphasizing levels of understanding instead of grades
March 20, 2024	Virtual ATA pre-mediation	Virtual	Preparation for ongoing talks
March 20, 2024	ASBA Zone 6 General Meeting	Virtual	Reports given, presentation on Acoustic Learning, discussions on Tech issues (increasing Bandwidth & cyber security) and International Student Programs
March 22, 2024	ATA mediation	Virtual	Discussions on outstanding issues.
March 25, 2024	Community support	JDS Easter Program	Very well done by Pre-K - Gr. 12. Poems and songs done in both German and English. Well attended by parents. Always impressive at JDS.





Palliser School Division
Regular Meeting April 9, 2024
Enclosure 7.5.5

March 26, 2024	Committee of the Whole	Board Office	Discussion on priorities and budget concerns.
March 27, 2024	P/C Meeting	KAHS in Coaldale	Great excitement about the new school !!!

[RETURN TO AGENDA](#)





ALBERTA SCHOOL BOARDS ASSOCIATION (ASBA) ZONE 6 UPDATE

March 20, 2024

Submitted by: Trustee Mike Oliver

President's Report - ASBA Board of Directors:

- 61 members. There was one division that had considered leaving ASBA, but has since decided to remain part of this organization.
- The Provincial Government announced a one-time \$5 million grant to expand the province's school nutrition program
- Funding manual should be out this week.
- 43 new school priority projects announced.
- Information online for the new Social Studies curriculum. There is an engagement link for that. Release of this program is later this spring. Feedback open until March 29 (since changed to April 2).
- Budget (Proposed) for ASBA has been put together and will be presented soon.
- Met with Rural Caucus Chair and Vice chair and will continue to work with this organization to assist in advocacy.

Vice-President's Report - ASBA Board of Directors:

- Had a working session with board chairs and superintendents along with Government reps.
- PDAC meet. Updates on Clarovote. School trustee elections should remain free of Party position. This will be added to the advocacy positions
- Meeting with a number of Ministers in the next few months.

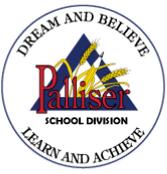
Chief Executive Officer's Report:

- Shared some deadlines.
- Reminded us about the update emails that ASBA sends out with respect to their advocacy efforts.
- Meeting with the Ministry of Health to discuss access to needed supports.
- Striving to meet with multiple Ministries to advocate ASBA positions with respect to education.
- Zone 5 provided a Germanic education model link and later ASBA hopes to have a speaker from Germany to explain this model at some time in the future.
- Meeting with individuals to discuss AI issues in Education.

Zone Director Report:

- Reminder of Speakers Corner April 15 on Career pathways. Access these as much as possible. (The last one was on how to recruit and retain French immersion Teachers)
- Talked about the need to keep the Elections of School Trustees free from the political party system.





Zone 6 Chair Report:

- All ten divisions have submitted an Edwin Parr candidate.
- Looking at Zone updates.

Labour Relations:

- Central bargaining items have been established. These are items that mediation suggested from last session.
- Gov. has dictated salary increases for Union so there isn't much that can be negotiated.

May Zone meeting:

- May 15 at Horizon School Division Office.
- Start time is at 1:00 pm. Once the zone meeting is done the room at the Heritage Inn will be open.
- Lunch will be served at 12:00. RSVP if you intend on attending the lunch.

Edwin Parr:

- Interviews will be held April 25
- \$50/ticket. Held at the Heritage Inn.
- Ticket order forms will be going out in April and will need to be back by the end of the month.

Financial:

- All School Divisions have submitted their fees

Round Table:

- Technology - Update next month on position statement with Black Gold
- Transportation - nothing new
- Jurassic Battery Storage- They use solar panels and store it in Batteries and then sells it to the schools when there is a need. They provide the extra at a better price. Does not cost anything to get into it. Commodity utility provider. There is a Battery storage charge.

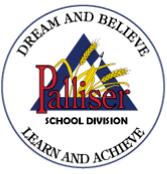
ASBA PD Presentation: (Acoustic Learning)

Ellen Buchan, Reanne Pernitsky

- The effects of acoustical problems on learning. There are three elements of Acoustics. They are Noise, Reverberation, and Distance. These all affect speech understanding. Gave a few examples of what some of the problems are like and then what some of the solutions are. The premise is to make us aware of the problems and hopefully we can ensure this is something that we value.

[RETURN TO AGENDA](#)





Memorandum

April 9, 2024

To: Board of Trustees

From: Dexter Durfey, Secretary Treasurer

RE: 2023-2024 Budget Update

Background

Cindy Rogers, Director of Finance, and Dexter Durfey, Secretary Treasurer, will present a fiscal budget update for the 2023-2024 school year.

Recommendation

That the Board receives this as information.





PALLISER REGIONAL SCHOOLS INTERIM FINANCIAL STATEMENTS AS OF MARCH 2024			
DEPARTMENT	2023/24 BUDGET	2023/24 YTD BALANCES	2023/24 PROJECTED (SURPLUS)/DEFICIT
PRESCHOOL & ECS			
Revenues	-3,074,689	-3,277,558	
Expenditures	2,380,630	2,370,284	
(Surplus)/Deficit	-694,059	-907,274	-907,274
GRADES 1 - 12			
Revenues	-85,279,634	-85,906,840	
Expenditures	87,165,934	87,427,252	
(Surplus)/Deficit	1,886,300	1,520,412	1,520,412
PLANT OPERATIONS AND MAINTENANCE			
Revenues	-11,237,403	-11,251,229	
Expenditures	12,419,507	12,160,374	
(Surplus)/Deficit	1,182,104	909,145	909,145
TRANSPORTATION			
Revenues	-4,693,245	-4,771,078	
Expenditures	4,430,758	4,964,017	
(Surplus)/Deficit	-262,487	192,939	192,939
BOARD & SYSTEM ADMINISTRATION			
Revenues	-3,678,509	-3,809,069	
Expenditures	3,181,498	3,644,882	
(Surplus)/Deficit	-497,011	-164,187	-164,187
EXTERNAL			
Revenues	-1,935,595	-563,816	
Expenditures	1,935,595	559,987	
(Surplus)/Deficit	-1	-3,828	-3,828
(SURPLUS)/DEFICIT BUDGET	1,614,846		
(SURPLUS)/DEFICIT ESTIMATE FOR AUG 31, 2024			1,547,207

2023/2024 Approved Deficit Budget	1,600,000
Projected (Surplus)/Deficit	1,547,207
Variance	52,793

[RETURN TO AGENDA](#)





Memorandum

April 9, 2024

To: Board of Trustees

From: Lorelei Bexte, Chair

RE: Alberta School Councils' Association Golf Fundraiser

Background

The Alberta School Councils' Association is seeking sponsorships for their golf tournament fundraiser on June 5, 2024. A discussion on sponsorship opportunities will be had.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Memorandum

April 9, 2024

To: Board of Trustees

From: Lorelei Bexte, Chair

RE: Minister's Youth Council

Background

At the request of Trustee Louise Schmidt, the Board will discuss the Minister's Youth Council. The Council consists of approximately 40 junior and senior high school students from across Alberta who represent diverse interests, identities, backgrounds, and perspectives. Council members learn about topics related to government and the inner workings of Alberta's education system. They have the opportunity to speak directly with the Minister and senior leaders to provide their thoughts and ideas on how to strengthen education for all Alberta students. Recruitment for the 2024-2025 Council began on March 25, 2024 and all schools in the province are asked to submit nominations for the Council.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)





Memorandum

April 9, 2024

To: Board of Trustees

From: Dave Driscoll, Superintendent

RE: Clarification of Expectations and Requests of School Administrators in Creating Calendars for 2024-2025

Background

As set out in Policy 11: School Year Calendar, the Board annually approves the Division-wide school year calendars which define the number of operational or workdays for school-based personnel, as well as the maximum number of instructional and non-instructional days. In so doing, the Board ensures the school year is set to reflect the educational needs of students and incorporates both system and school site requirements into the calendar.

Individual school sites may recommend variations to the division school calendar and develop school-specific calendars which will require Superintendent approval to ensure that divisional calendar guidelines are met, including provisions for breaks for students which allow them the benefits of active and unstructured play, and that the length of the school day serves the priority of students' learning by providing meaningful learning experiences.

School based administrators have been asked to schedule two 15 minute breaks (one AM, one PM) and a 45 minute lunch break for all students by the 2025-2026 school year.

Recommendation

That the Board receives this as information.

[RETURN TO AGENDA](#)

